



Rizzetta & Company

The Groves Community Development District

**Board of Supervisors'
Regular Meeting
July 6, 2021**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.thegrovescdd.org

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

Board of Supervisors	Bill Boutin Richard Loar Jimmy Allison James Nearey Christina Cunningham	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Gregory Cox	Rizzetta & Company, Inc.
District Counsel	Dana Collier	Straley Robin & Vericker
District Engineer	Stephen Brletic	JMT Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

THE GROVES COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO RD □ SUITE 100 □ WESLEY
CHAPEL, FL 33544
WWW.THEGROVESCDD.ORG

July 2, 2021

Board of Supervisors
The Groves Community
Development District

REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, July 6, 2021 at 10:00 a.m.** to be held at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 34637. The following is the agenda for this meeting.

BOARD OF SUPERVISORS MEETING

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 4. BUSINESS ITEMS**
 - A. Discussion of Amenity Services Proposal & Contract.....Tab 1
 - B. Discussion of Professional Costs
 - C. Discussion of District Management Contract
 - D. Consideration of New Gutter Proposals.....Tab 2
 - E. Consideration of Lanai Proposals.....Tab 3
 - F. Ratification of the 30-day Notice of Termination to Dynamic Security.....Tab 4
 - G. Consideration of ESS Global Corp. Service Agreement and Proposal.....Tab 5
 - H. Consideration of Series 2007 Arbitrage Engagement Letter.....Tab 6
 - I. Consideration of Bay Area Environmental Outstanding Invoice.....Tab 7
 - J. Consideration of Self-Management Proposals.....Tab 8
 - K. Discussion of Pool Project
 - L. Discussion of Upgraded Board Mic and Sound System
- 5. STAFF REPORTS**
 - A. District Counsel
 1. Update on Restaurant Renewal Contract & Job Order Contract
 - B. District Engineer
 - C. Aquatics Report
 1. June Waterway and Canal Reports – Steadfast.....Tab 9
 - D. Clubhouse Manager
 1. Review of June Report.....Tab 10
 - E. District Manager
 1. Project Management (under separate cover)

6. BUSINESS ADMINISTRATION

- A. Consideration of Minutes of the Board of Supervisors' Regular Meeting held on June 1, 2021.....Tab 11
- B. Consideration of Operation & Maintenance Expenditures for May 2021.....Tab 12

7. SUPERVISOR REQUESTS

8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Gregory Cox
District Manager

Tab 1

CONTRACT FOR PROFESSIONAL AMENITY SERVICES

DATE: August 1, 2021

BETWEEN: **RIZZETTA AMENITY SERVICES, INC.**
3434 Colwell Avenue
Suite 200
Tampa, Florida 33614

(Hereinafter referred to as "**Consultant**")

AND: **THE GROVES COMMUNITY DEVELOPMENT DISTRICT**
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544

(Hereinafter referred to as "**District**," and together with Consultant, the "**Parties**.")

PURPOSE; SCOPE OF SERVICES:

- I. The purpose of this contract for professional amenity services (hereinafter referred to as "**Contract**") is for the Consultant to provide professional amenity services to the District pursuant to Chapter 190, Florida Statutes. A brief description of these services is provided below and a detailed description is provided in **Exhibit A** to this Contract.

A. STANDARD ON-GOING SERVICES. The Consultant shall provide the following Standard On-Going Services to the District pursuant to this Contract:

- i. **Management** - services include professional management and oversight to perform the services outlined in this Contract. These responsibilities include duties associated with managing the personnel, such as recruiting, hiring, training, oversight and evaluation. The Consultant will upon request, attend meetings in person or via phone to provide any updates or address concerns. The Consultant will be available to any board member for open and direct communications regarding any questions they may have;
- ii. **Personnel** - The Consultant shall provide the services of an Operations Manager, Assistant Manager, Custodial Attendant, and General Maintenance positions that will be assigned to the District. A general description of these positions is provided below:
 - a) **Operations Manager:** Shall be employed as a full time, salaried position to oversee and supervise the amenity facilities. They are



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2018-07-31 – WJR/ED

the onsite representative of the Consultant. The Operations Manager shall be responsible for the District's recreational facilities and amenities' overall operations. They are responsible for ensuring enforcement of all policies and procedures established by the Board of Supervisors and the management company. One of the Operations Manager's primary functions is to be a contact person for the residents and to assure that the response to problems or requests for service is handled as expeditiously as possible. They will communicate with the District's Board of Supervisors and District Manager regularly.

- b) **Assistant Manager:** Shall be employed as a full time, hourly position to assist the Operations Manager in overseeing and supervising the amenity facilities, enforcing District rules and policies, and interacting with residents.
- c) **Custodial Attendant:** Shall be employed as a full time, hourly position responsible for all aspects of cleaning the clubhouse facility and surrounding amenities areas including exterior spaces.
- d) **General Maintenance:** Shall be employed as a full time and part time, hourly positions responsible for conducting indoor and outdoor general maintenance procedures.

All persons performing the services as generally described above and as more specifically set forth in **Exhibit A** of this Contract, at the amenity facilities, will be employees of the Consultant. Consultant and the District each acknowledge and agree that persons performing services pursuant to this contract are not employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or otherwise.

B. RESPONSIBILITIES. A detailed description of these services is provided in **Exhibit A** to this contract.

C. TIME FRAME. The Standard On-Going Services shall be provided on a monthly basis as detailed in this Contract.

II. ADDITIONAL SERVICES. In addition to the Standard On-Going Services described above, or in any addendum executed between the Parties, the District may, from time to time, require additional services from the Consultant. Any services not specifically provided for in the scope of services, or necessary to carry out the services as described herein, as well as any changes in the scope requested by the District, will be considered additional services. Such additional services may include, but are not limited to attendance at additional meetings, presentations, and vendor meetings or responses.

If any additional services are required or requested, the Consultant will provide a detailed description of these services and fees for such services to the District for approval prior to



beginning any additional services. The Consultant shall undertake the additional services after the District has issued its written approval of the description and fees for such services to the Consultant.

- III. **LITIGATION SUPPORT SERVICES.** Upon the District's request, the Consultant shall prepare documentation in response to litigation requests and provide necessary expert testimony in connection with litigation involving the subject matter of this Contract. If the District requires or requests any litigation support services, the Consultant will provide a detailed description of the services and fees for such services to the District for approval prior to beginning any litigation support services. The Consultant shall undertake the litigation support services after the District has issued its written approval of the description and fees for such services to the Consultant.
- IV. **TERM.** The Consultant's services as provided in this Contract shall commence upon execution of this Contract. This Contract shall automatically renew annually unless terminated pursuant to its terms. The Consultant acknowledges that the prices of this Contract are firm and that the Consultant may change the prices only with the District's written consent. All prior agreements between the parties with respect to the subject matter of this Contract are terminated upon the execution of this Contract.
- V. **FEES AND EXPENSES; PAYMENT TERMS.**

A. FEES AND EXPENSES.

- i. A schedule of fees for the services described in Sections I, II, and III, of this Contract is shown in **Exhibit B** to this Contract, which is attached hereto and incorporated herein. The District shall pay the Consultant for the services provided under the terms of this Contract in accordance with the schedule of fees in **Exhibit B**. For purposes of the Consultant's compensation for services provided pursuant to this Contract, the District shall compensate the Consultant only for those services provided under the terms of this Contract. Unless otherwise specified by this Contract, the Consultant will invoice the District for the Consultant's services as soon as may be practicable bi-weekly in the amounts set forth in **Exhibit B**. The fees for those services which are not being requested at the time this Contract is approved will be provided to the District at such time as those services are required. Payment shall be made by the District within thirty (30) days of receipt of a correctly submitted invoice.
- ii. The District agrees to pay Consultant in an amount equal to all Consultant's costs directly related to the personnel of the Consultant providing the services at the amenity facilities including: wages, benefits, applicable payroll-related tax withholdings, workers' compensation, payroll administration and processing, fees for background checks and drug testing.
- iii. Upon the execution of this contract, the District will provide a one-time payroll deposit to the Consultant for use in paying salaries and related costs



for personnel assigned and providing services to the District. This payroll deposit is defined as one month of maximum total services costs.

- iv. Fees for the Standard On-Going Services in this Contract may be negotiated annually by the Parties. Any amendment to Standard On-Going Services fees must comply with the amendment procedure in this Contract and must be reflected in the adopted General Fund Budget of the District. The District's adoption of the General Fund Budget shall not constitute the District's consent for payment of any expenses.
- v. In the event the District authorizes a change in the scope of services requested, Consultant shall submit, in writing to the District, a request for a fee amendment corresponding to the change in services being requested, if it has not already done so. Any change in the scope of requested services and the corresponding fee amendment shall comply with the amendment procedure in this Contract. Such amendment must be validly executed by the Parties before Consultant is authorized to begin providing services pursuant to the change in scope and the revised fees are adopted.
- vi. For the purposes of this Contract, an out-of-pocket expense is an unexpected expense that the Consultant or one of its subcontractors, if applicable, incurs during the performance of the Standard On-Going Services, as provided in this Contract. Such out-of-pocket expenses are included in the fees shown in **Exhibit B**. Out-of-pocket expenses incurred in connection with the performance of Additional Services and Litigation Support Services will be subject to reimbursement at cost. These expenses include, but are not limited to, airfare, mileage, transportation/parking, lodging, postage, copies, and binding.
- vii. Fees for services to be billed on an hourly basis will be billed at the Consultant's current hourly rates at the time of the execution of this Contract, as set forth in **Exhibit B**. The hourly rate for the services may be amended from time to time pursuant to the amendment procedure in this Contract and in advance of such proposed change. Consultant's current hourly rates are shown in **Exhibit B** to this Contract. Any proposed change shall indicate the new hourly fee for such services.

B. PAYMENT TERMS.

- i. **Standard On-Going Services.** Standard-On Going Services will be billed bi-weekly pursuant to the schedule shown in **Exhibit B**.
- ii. **Additional Services.** Additional Services will be billed monthly on an hourly basis for the hours incurred at the Consultant's current hourly rate as shown in **Exhibit B**.



- iii. **Litigation Support Services.** Litigation Support Services will be billed monthly on an hourly basis for the hours incurred at the Consultant's current hourly rate as shown in **Exhibit B**.
- iv. **Out-of-Pocket expenses.** Out-of-Pocket expenses of the Consultant will be billed monthly as incurred.

All invoices will be due and payable thirty (30) days from the date of invoice pursuant to the Prompt Payment Act, Chapter 218.70 Florida Statutes.

- VI. **SUSPENSION OF SERVICES FOR NON-PAYMENT.** The Consultant shall have the right to suspend services being provided as outlined in this Contract if the District fails to pay Consultant's invoices in a timely manner, which shall be construed as thirty (30) days from date of the invoice or as otherwise provided by the Prompt Payment Act, Section 218.70 Florida Statutes. Consultant shall notify the District, in writing, at least ten (10) days prior to suspending services.
- VII. **NON-CONTINGENCY.** The payment of fees and expenses, as outlined in this Contract, are not contingent upon any circumstance not specifically outlined in this Contract.
- VIII. **AMENDMENT.** Amendments to, and waivers of, the provisions contained in this Contract may be made only by an instrument in writing that is executed by both the District and the Consultant.
- IX. **RESPONSIBILITIES.**
 - A. **DISTRICT RESPONSIBILITIES.** The District shall provide for the timely services of its legal counsel, engineer, and any other consultants, contractors, or employees, as required, for the Consultant to perform the duties outlined in this Contract. Expenses incurred in providing this support shall be the sole responsibility of the District unless specified herein.
 - B. **LIMITATIONS OF RESPONSIBILITIES.** To the extent not referenced herein, Consultant shall not be responsible for the acts or omissions of any other contractor or any of its subcontractors, suppliers, or of any other individual or entity performing services as part of this Contract which are not under the control of the Consultant. Consultant shall not be liable for any damage that occurs from Acts of God, which are defined as those caused by windstorm, hail, fire, flood, hurricane, freezing, or other similar occurrences of nature.
- X. **TERMINATION.** This Contract may be terminated as follows:
 - A. By the District for "good cause" immediately which shall include misfeasance, malfeasance, nonfeasance, or dereliction of duties by the Consultant. Termination for "good cause" shall be effected by written notice to Consultant at the address noted herein.
 - B. By the Consultant for "good cause", immediately which shall include, but is not limited



to, failure of the District to timely pay Consultant for services rendered in accordance with the terms set forth in this Contract, malfeasance, nonfeasance, or dereliction of duties by the District, or upon request or demand by the Board, or any member thereof, for Consultant to undertake any action or implement a policy of the Board which Consultant deems unethical, unlawful, or in contradiction of any applicable federal, state, or municipal law or rule. Termination for "good cause" shall be effected by written notice to District at the address noted herein.

- C.** By the Consultant or District, for any reason, upon provision of a minimum of sixty (60) days written notice of termination to the address noted herein.
- D.** Upon any termination, Consultant will be entitled to the total amount of compensation pursuant to the terms of this Contract, through the termination date, but subject to any off-sets that the District may have for services not performed. Consultant will make all reasonable effort to provide for an orderly transfer of the books and records of the District to the District or its designee.

XI. GENERAL TERMS AND CONDITIONS.

- A.** All invoices are due and payable within thirty (30) days of invoice date, or as otherwise provided by the Florida Prompt Payment Act, Section 218.70. Florida Statutes. Invoices not paid within thirty (30) days of presentation shall be charged interest on the balance due at the maximum legally permissible rate.
- B.** In the event either party is required to take any action to enforce this Contract, the prevailing party shall be entitled to attorney's fees and costs, including fees and costs incurred in determining entitlement to and reasonableness of such fees and costs.
- C.** This Contract shall be interpreted in accordance with and shall be governed by the laws of the State of Florida. Venue for all proceedings shall be in Pasco County, Florida.
- E.** In the event that any provision of this Contract shall be determined to be unenforceable or invalid by a Court of Law, such unenforceability or invalidity shall not affect the remaining provisions of the Contract which shall remain in full force and effect.
- D.** The rights and obligations of the District as defined by this Contract shall inure to the benefit of and shall be binding upon the successors and assigns of the District. There shall be no assignment of this Contract by the Consultant.
- E.** The Consultant and its officers, supervisors, staff, and employees shall use due care to protect the property of the District, its residents, and landowners from damage. The Consultant agrees to take steps to repair any damage resulting from the Consultant's activities and work pursuant to the Contract within twenty-four hours (24) hours.
- F.** Dissolution or court declared invalidity of the District shall not relieve the District of compensation due for services theretofore rendered.



XII. INDEMNIFICATION.

A. DISTRICT INDEMNIFICATION. To the extent allowable under applicable law (and only to the extent of the limitations of liability set forth in Section 768.28, Florida Statutes), and except and to the extent caused by the negligence or reckless and/or willful misconduct of the Consultant, the District agrees to indemnify, defend, and hold harmless the Consultant and its officers, supervisors, staff, and employees from and against any and all liability, claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney's fees, that Consultant may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the negligent or intentionally wrongful acts or omissions of the District. The indemnification provided for herein shall not be deemed exclusive of any other rights to which the Consultant may be entitled and shall continue after the Consultant has ceased to be engaged under this Contract.

CONSULTANT INDEMNIFICATION. The Consultant agrees to indemnify, defend, and hold harmless the District and its officers, supervisors, staff, and employees from and against any and all liability, claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney's fees, that the District may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the negligent, reckless, and/or intentionally wrongful acts or omissions of the Consultant. The indemnification provided for herein shall not be deemed exclusive of any other rights to which the District may be entitled and shall continue after the Consultant has ceased to be engaged under this Contract.

B. SOVEREIGN IMMUNITY; INDEMNIFICATION OBLIGATIONS. Nothing herein shall be construed to limit the District's sovereign immunity limitations of liability as provided in Section 768.28, Florida Statutes, or other applicable law. Indemnification obligations under this Contract shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

XIII. INSURANCE.

- A. The District shall provide and maintain Public Official Liability and General Liability insurance policies, each in an amount not less than One Million Dollars (\$1,000,000.00) throughout the term of this Contract.
- B. The Consultant shall provide and maintain the following levels of insurance coverage at all times throughout the term of this Contract:
 - i. Worker's Compensation Insurance in accordance with the laws of the State of Florida.



- ii. General Liability Insurance with the limit of One Million Dollars (\$1,000,000.00) per each occurrence.
 - iii. Professional Liability Insurance with limit of no less than One Million Dollars (\$1,000,000.00) per each occurrence.
 - iv. Employment Practices Liability Insurance with limit of Two Million Dollars (\$2,000,000.00) per each occurrence.
 - v. Comprehensive Automobile Liability Insurance for all vehicles used by the Consultant's staff, whether owned or hired, with a combined single limit of One Million Dollars (\$1,000,000.00).
 - vi. Commercial Crime insurance with limit of Two Million Dollars (\$2,000,000.00) per each occurrence.
- C. Except with respect to Professional Liability and Worker's Compensation insurance policies, the District and its officers, supervisors, staff, and employees will be listed as additional insureds on each insurance policy described above. None of the policies above may be canceled during the term of this Contract (or otherwise cause the District to not be named as an additional insured where applicable) without thirty (30) days written notice to the District. Consultant will furnish the District with a Certificate of Insurance evidencing compliance with this section upon request. Insurance should be from a reputable insurance carrier, licensed to conduct business in the State of Florida.
- D. If the Consultant fails to secure or maintain the required insurance, the District has the right (without any obligation to do so, however) to secure such required insurance, in which event the Consultant shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.
- XIV. ASSIGNMENT.** Except as provided in this section, neither the District nor the Consultant may assign this Contract or any monies to become due hereunder without the prior written approval of the other. Any assignment attempted to be made by the Consultant or the District without the prior written approval of the other party is void.
- XV. COMPLIANCE WITH PUBLIC RECORDS LAWS.** Consultant understands and agrees that all documents of any kind provided to the District in connection with this Contract may be public records, and, accordingly, Consultant agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, Florida Statutes. Consultant acknowledges that the designated public records custodian for the District is Rizzetta & Company, Inc. ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Consultant shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential and exempt from public records



disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Consultant does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the Contract, transfer to the District, at no cost, all public records in Consultant's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Consultant, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (813) 514-0400, OR BY EMAIL AT INFO@RIZZETTA.COM, OR BY REGULAR MAIL AT 3434 COLWELL AVENUE, SUITE 200, TAMPA, FLORIDA 33614.

XVI. NOTICES. All notices, requests, consents and other communications under this Contract ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

If to the District:	The Groves Community Development District 5844 Old Pasco Road, Suite 100 Wesley Chapel, FL 33544 Attn: District Manager
With a copy to:	Straley, Robin & Vericker 1510 W. Cleveland St. Tampa, FL 33606 Attn: District Counsel
If to the Consultant:	Rizzetta Amenity Service, Inc. 3434 Colwell Avenue, Suite 200 Tampa, FL 33614

Except as otherwise provided in this Contract, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Contract would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States Government shall not be regarded as business days. Counsel for the District and counsel for the Consultant may deliver Notice on behalf of the



Rizzetta & Company

2018-07-31 – WJR/ED

District and the Consultant, respectively. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

- XVII. EFFECTIVE DATE.** This Contract shall become effective upon execution by both the District and the Consultant, and shall remain effective until terminated by either the District or the Consultant in accordance with the provisions of this Contract.
- XVIII. HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Contract are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Contract.
- XIX. AGREEMENT; CONFLICTS.** This instrument, together with accompanying **Exhibit A**, shall constitute the final and complete expression of this Contract between the District and the Consultant relating to the subject matter of this Contract. To the extent of any conflict between this instrument and **Exhibit A**, this instrument shall control.
- XX. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE.** A default by either the District or the Consultant under this Contract shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Contract against any interfering third party. Nothing contained in this Contract shall limit or impair the District's right to protect its rights from interference by a third party to this Contract.
- XXI. THIRD PARTY BENEFICIARIES.** This Contract is solely for the benefit of the District and the Consultant and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Contract. Nothing in this Contract, express or implied, is intended or shall be construed to confer upon any person or corporation other than the District and the Consultant any right, remedy, or claim under or by reason of this Contract or any of the provisions or conditions of this Contract; and all of the provisions, representations, covenants, and conditions contained in this Contract shall inure to the sole benefit of and shall be binding upon the District and the Consultant and their respective representatives, successors, and assigns.
- XXII. COMPLIANCE WITH GOVERNMENTAL REGULATION.** The Consultant shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, and ordinances. If the Consultant fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by a local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Contract or any action of the Consultant or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation of an alleged violation, the District



may terminate this Contract, such termination to be effective immediately upon the giving of notice of termination.

- XXIII. ARM'S LENGTH TRANSACTION.** This Contract has been negotiated fully between the District and the Consultant as an arm's length transaction. The District and the Consultant participated fully in the preparation of this Contract with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Contract, the Parties are deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
- XXIV. COUNTERPARTS.** This Contract may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.
- XXV. EXPENSES RELATED TO FACILITY.** All purchases will be in accordance with and subject to the District's procurement and purchasing policies, Rules of Procedure and subject to all requirements for District procurement and purchases imposed by Florida law.
- XXVI. FACILITY REVENUE.** The Consultant will remit any gross revenue derived from income generating services and programs to the District on a monthly basis, which revenue will be used to defray the operations and maintenance costs of the amenity facilities. The Consultant shall keep close accounting of all revenue and expenditures.
- XXVII. TAX EXEMPT STATUS.** The parties agree that the amenity facilities will be operated and maintained for an exclusively public purpose, and that any monies generated from the operation of the amenity facilities will be remitted to the District and used to defray the public expense associated with operating and maintaining the amenity facilities consistent with the terms of this contract. The District agrees to pay any applicable ad valorem taxes.
- XXVIII. NON-COMPETITION.** The District agrees for a period of one (1) year, from the termination or expiration of this contract, not to directly or indirectly solicit, employ, or contract with any individual employed by the Consultant in a managerial position at the amenity facilities.

(Remainder of this page is left blank intentionally)



Therefore, the Consultant and the District each intend to enter this Contract, understand the terms set forth herein, and hereby agree to those terms.

ACCEPTED BY:

RIZZETTA AMENITY SERVICES, INC.

BY: _____

PRINTED NAME: William J. Rizzetta

TITLE: President

DATE: _____

WITNESS: _____
Witness

Print Name of Witness

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

BY: _____

PRINTED NAME: _____

TITLE: Chairman/Vice Chairman

DATE: _____

ATTEST: _____
Vice Chairman/Assistant Secretary
Board of Supervisors

Print Name

Exhibit A – Scope of Services
Exhibit B – Schedule of Fees



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2018-07-31 – WJR/ED

EXHIBIT A
Scope of Services

STANDARD ON-GOING SERVICES: These services will be provided on a recurring basis and are commonly referred to as the basic services necessary for the normal and routine functioning of the District.

MANAGEMENT:

- A. Provide professional management and oversight to perform the services outlined in this contract.
- B. Upon request, attend meetings in person or via phone to provide any updates or address concerns.
- C. Be available to any board member for open and direct communications regarding any questions they may have.
- D. Managing the recruiting, hiring, training, oversight and evaluation of personnel.

PERSONNEL:

The Consultant shall provide the services of an Operations Manager, Assistant Manager, Custodial Attendant, and General Maintenance positions that will be assigned to the District. A general description of these positions is provided below:

1. **Operations Manager:** Shall be employed as a full time, salaried position to oversee and supervise the amenity facilities. They are the onsite representative of the Consultant. The Operations Manager shall be responsible for the District's recreational facilities and amenities' overall operations. They are responsible for ensuring enforcement of all policies and procedures established by the Board of Supervisors and the management company. One of the Operations Manager's primary functions is to be a contact person for the residents and to assure that the response to problems or requests for service is handled as expeditiously as possible. They will communicate with the District's Board of Supervisors and District Manager regularly.
2. **Assistant Manager:** Shall be employed as a full time, hourly position to assist the Operations Manager in overseeing and supervising the amenity facilities, enforcing District rules and policies, and interacting with residents.
3. **Custodial Attendant:** Shall be employed as a full time, hourly position responsible for all aspects of cleaning the clubhouse facility and surrounding amenities areas including exterior spaces.
4. **General Maintenance:** Shall be employed as a full time and part time, hourly positions responsible for conducting indoor and outdoor general maintenance procedures.



RESPONSIBILITIES:

The onsite personnel will be responsible for the following services, a detailed description of these services is provided below:

Operations Manager

- Responsible for day-to-day operations, managing vendor contracts relating to the Clubhouse, development of standard operation policies and procedures.
- Ensures a presentable overall appearance of the Clubhouse and amenities.
- Serves as the on-site representative of the District to the residents.
- Responsible for the following as it relates to the residents, but not limited to:
 - Check resident ID cards
 - Issue resident access cards and monitor the card system
 - Respond to after-hours emergency calls
 - Interact with residents and guests on a day-to day basis
 - Notify residents of upcoming events, meetings, and general information
 - Monitors guest and visitor policies and enforces the rules and regulations of the facility.
 - Manage the private events calendar for the Clubhouse and completes private event rental forms, security deposits and check-in/out documents.
- Assesses condition of District property resulting from neglect, vandalism, depreciation and estimates the costs associated with its repair and/or replacement.
- Performs regularly scheduled reviews of preventative maintenance records, inventories, and assists the District Manager in monitoring district invoices and purchases as well as monitoring and controlling of expenditures.
- Maintains control of the District's maintenance items, tools and equipment.
- Documents all complaints, injuries and maintenance issues in a specified log book.
- Prepares any incident or accident reports and forwards them appropriately.
- Responsible for processing and managing work orders as needed.
- Assesses clubhouse needs and provides yearly budgetary input.
- Works with assigned contractors to ensure quality service is provided to the community.
- Oversees workplace operations to maintain and improve effectiveness and efficiency.
- Responsible for preparing monthly management reports.
- Serves as the liaison with the Board of Supervisors and District Management.
- Responsible, upon request, for attending monthly board meetings and presenting a Clubhouse Management report.
- Non-essential duties include other job related duties as assigned.



Assistant Manager

- Assist in day-to-day operations, manage vendor contracts relating to the Clubhouse, develop of standard operation policies and procedures.
- Ensure a presentable overall appearance of the Clubhouse and amenities.
- Serve as the on-site representative of the District to the residents.
- Responsible for, but not limited to, the following as it relates to the residents:
 - Check resident ID cards
 - Issue resident access cards and monitor the card system
 - Respond to after-hours emergency calls, if Manager is unavailable
 - Interact with residents and guests on a day-to day basis
 - Notify residents of upcoming events, meetings, and general information
 - Monitor guest and visitor policies and enforces the rules and regulations of the facility.
 - Manage the private events calendar for the Clubhouse and complete private event rental forms, security deposits and check-in/out documents.
- Assist the Operations Manager in assessing the condition of District property resulting from neglect, vandalism, depreciation and estimate the costs associated with its repair and/or replacement.
- Assist the Operations Manager in regularly scheduled reviews of preventative maintenance records, inventories, and monitoring expenditures.
- Documents all complaints, injuries and maintenance issues in a specified log book and inform the Operations Manager.
- Prepares any incident or accident reports and forwards them appropriately.
- Assist with processing and managing work orders as needed.
- Works with assigned contractors to ensure quality service is provided to the community.
- Assist the Operations Manager in overseeing workplace operations to maintain and improve effectiveness and efficiency.
- Assist in preparing monthly management reports.
- Non-essential duties include other job related duties as assigned.

Custodial Attendant

- Removing trash and debris, restocking supplies, and adhere to proper application of cleaning supplies, solutions, and chemicals, equipment usage, safety and floor care procedures, dusting, vacuuming, mopping, as well as other related duties. Assigned areas include floor surfaces, fixtures, windows, doors, rest rooms, straightening furniture, etc.
- Light maintenance duties include but not limited to: replacing light bulbs, pressure washing, light painting, minor trouble shooting, minor repair work and also assisting maintenance staff if needed.



- Conducts routine cleaning and maintenance procedures.
- Responsible for maintaining cleaning equipment in good working order.
- Assists with other assigned projects.
- Non-essential duties include other job-related duties as assigned.

General Maintenance

- Conducts routine general maintenance procedures.
- Responsible for, including but not limited to, painting, pressure washing, drywall repairs, plumbing, light electrical repair and light wood working.
- Responsible for maintaining equipment in good working order.
- Assists with other assigned projects.
- Non-essential duties include other job related duties as assigned.



EXHIBIT B
Schedule of Fees

AMENITY MANAGEMENT SERVICES:	
Services will be billed bi-weekly, payable in advance of each bi-week pursuant to the following schedule for the period of August 1, 2021 to September 30, 2021.	
PERSONNEL: (2 MONTHS)	
Operations Manager - Full Time Personnel – 40 hrs/wk	General Maintenance - Full Time Personnel – 40 hrs/wk
Assistant Manager - Full Time Personnel – 40 hrs/wk	General Maintenance - Part Time Personnel – 29 hrs/wk
Custodial Attendant - Full Time Personnel – 40 hrs/wk	
	ANNUAL
Budgeted Personnel Total ⁽¹⁾	\$ 52,539.00
General Management and Oversight ⁽²⁾	\$ 2,916.60
Total Services Cost:	\$ 55,454.60

One-time Payroll Deposit ⁽³⁾ - Revised payroll deposit \$21,225. minus current deposit \$18,871.	\$ 2,354.
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AMENITY MANAGEMENT SERVICES:	
Services will be billed bi-weekly, payable in advance of each bi-week pursuant to the following schedule for the period of October 1, 2021 to September 30, 2022.	
PERSONNEL: (12 MONTHS)	
Operations Manager - Full Time Personnel – 40 hrs/wk	General Maintenance - Full Time Personnel – 40 hrs/wk
Assistant Manager - Full Time Personnel – 40 hrs/wk	General Maintenance - Part Time Personnel – 29 hrs/wk
Custodial Attendant - Full Time Personnel – 40 hrs/wk	
	ANNUAL
Budgeted Personnel Total ⁽¹⁾	\$ 273,199.
General Management and Oversight ⁽²⁾	\$ 17,500.
Total Services Cost:	\$ 290,699.

(1). Budgeted Personnel: These budgeted costs reflect full personnel levels required to perform the services outlined in this contract. Personnel costs includes: All direct costs related to the personnel for wages, Full-Time benefits, applicable payroll-related taxes, workers' compensation, and payroll administration and processing.

(2). General Management and Oversight: The costs associated with Rizzetta Amenity Services, Inc.'s expertise and time in the implementation of the day to day scope of services, management oversight, hiring, and training of staff.

(3). Payroll Deposit: A one-time deposit required for use in paying salaries and related costs for personnel assigned and providing services to the District. This payroll deposit is defined as one month of maximum total services costs.



The District shall be responsible for any of the following costs associated with the operation of the amenity facilities:

Pre-employment Testing: Background and substance abuse reports shall be ordered for candidates identified to fill amenity positions.

Uniforms: Personnel shall wear community specific shirts provided by the District if required.

Cell Phone: Management personnel shall require a cell phone or a cell phone allowance. This phone will also be used as the contact number for the District for after hour emergencies.

Office Equipment: Personnel will require a dedicated computer, printer, and a digital camera as well as convenient access to an onsite copier and fax machine, provided by the District.

Mileage Reimbursement: Personnel shall receive mileage reimbursement incurred while performing the District's responsibilities when using a personal vehicle. Mileage shall be reimbursed at the rate approved by the Internal Revenue Service.



ADDITIONAL AND LITIGATION SUPPORT SERVICES:

Additional and Litigation Support services will be billed hourly pursuant to the current hourly rates shown below:

JOB TITLE:	HOURLY RATE:
Principal	\$300.00
Vice President	\$250.00
Chief Financial Officer	\$250.00
Director	\$225.00
Regional District Manager	\$200.00
Regional Licensed Community Association Manager	\$200.00
Financial Services Manager	\$200.00
Accounting Manager	\$200.00
District Manager	\$175.00
Licensed Community Association Manager	\$175.00
Amenity Services Manager	\$175.00
Supervisor, Field Services	\$175.00
Clubhouse Manager	\$175.00
Financial Analyst	\$150.00
Senior Field Services Manager	\$150.00
Senior Accountant	\$150.00
Field Services Manager	\$125.00
Community Association Coordinator	\$100.00
Financial Associate	\$100.00
Staff Accountant	\$100.00
Accounting Clerk	\$ 85.00
Administrative Assistant	\$ 85.00



Tab 2

Proposal



Att: SARO

Rain Control Gutters

813-949-RAIN (7246) • 727-846-7800 • 352-686-4518
www.RainControlGutters.com

FAMILY OWNED
& OPERATED

License
#SAC-09777
#AAAD052197
#SP14612
IC-11408

PROPOSAL SUBMITTED TO: <u>THE GROVES GOLF COURSE</u>	PHONE: <u>352-238-9002</u>	DATE: <u>6/29/21</u>
STREET: <u>7924 Melogold CIR</u>	JOB NAME:	
CITY, STATE, & ZIP CODE: <u>LAND O LAKES</u>	JOB LOCATION:	

We hereby submit specifications and estimates for: white

(1) Supply and install 6" Seamless Aluminum Gutter & 3X4" Downspouts
(X = Location of Downspout (Splash = Valley Splashguard))

(2) Supply and install Flo-Free Leafguard to areas of home listed below (Lifetime Manufacturer's Warranty)

(3) Supply and install E-Z Step Leafguard to areas of home listed below

BACK

FRONT

MAINT Building

NOT DONE

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
Upon completion of work _____ dollars (\$ 2129.00)

Payment to be made as follows: _____
* Credit card payments will have an additional 3% processing fee.
Authorized Signature: Doreen K. Duvall
Note: This proposal may be withdrawn by us if not accepted within 10 days.

PRICE SUBJECT TO CONFIRMATION AND FIELD MEASUREMENT.
RAIN CONTROL RESERVES THE RIGHT TO CORRECT ANY ERRORS IN EXTENSION AND ADDITION ON THIS BID.

Title to above described property shall not pass by delivery, but shall remain vested in and be the property of Rain Control until purchase price has been fully paid. All materials sold subject to lien laws. 25% handling charges on all returned merchandise. All material has a 20 year manufacturers warranty / all labor has a 2 year warranty. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance. ALL INVOICE ARE DUE AND PAYABLE UPON COMPLETION OF WORK. Payment not received at this time will be considered delinquent and a 1 1/2% interest charge per month will be assessed (18% per annum). In the event this account is referred to an attorney for collection, the customer shall also be responsible for all court costs and attorneys fees.

Acceptance of Proposal - The above price specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

Signature: _____

Rain Control Gutters is a Florida registered fictitious name associated with its owner, Rain Control of Central Florida, LLC.

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Proposal

MD SEAMLESS GUTTERS
 11406 US hwy 41
 Spring Hill, FL 34610

Gutter Division: (813) 996-7151
 Pest Division: (352) 848-1005
 Email md_seamless@yahoo.com



M.D. SEAMLESS GUTTERS
M.D. Termite & Pest Control Services

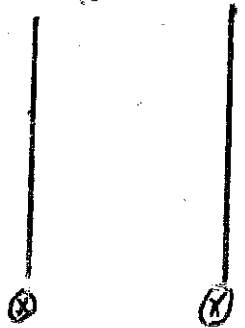
Licensed & Insured

Website: tampamdseamlessgutters.com

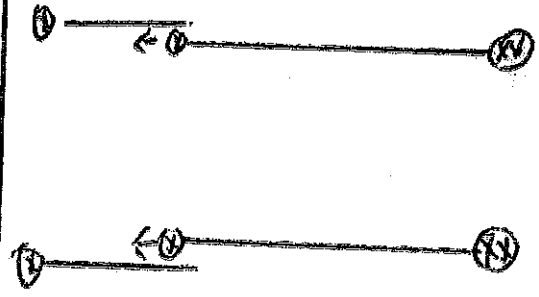
PROPOSAL SUBMITTED TO THE GROVES GOLF & COUNTRY CLUB	PHONE 352-238-	DATE 6/10/21
ADDRESS 7924 MELDOWD CIRCLE	1-STORY <input checked="" type="checkbox"/> 2-STORY <input checked="" type="checkbox"/> 3-STORY _____	FLAT FASCIA <input checked="" type="checkbox"/> 1 BY _____ INVERTED _____
CITY, STATE AND ZIP CODE LAND O LAKES 34637	TEAR DOWN Y <input checked="" type="checkbox"/> N _____	TILE _____ SHINGLE <input checked="" type="checkbox"/> METAL _____
ARCHITECT KEITH	APPROX. LIN FT. _____	HAUL AWAY <input checked="" type="checkbox"/> APPROX. N _____
	COLORS GUTTERS 26 WHIT DS 16 WHIT SOFFIT & FASCIA 10 WHITE	LEAF GUARD Y _____ N <input checked="" type="checkbox"/>

We hereby submit specifications and estimates for: **6" SEAMLESS GUTTER w/ 3x4 DOWNSPOUTS**

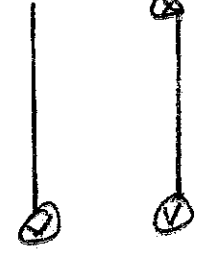
PUMP HOUSE \$550
TEAR DOWN \$80



\$1,550
TEAR DOWN \$50



SOFFIT & FASCIA \$925



GUTTER & DOWNSPOUTS \$680

We propose hereby to furnish material and labor - complete in accordance with above specification

doll **\$ 3,835.**

Full Payment Due Upon Completion.

3% Finr

Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and beyond the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Arbitration: In the event of a dispute between The Company and / or its employees and Customer arising out of or relating to this Agreement, or to the identified property in any way, whether by virtue of contract, tort, or otherwise, including but not limited to the interpretation of the terms and conditions of this Agreement, the making of the Agreement, or breach of any provision of this Agreement, the parties hereby expressly agree to submit their dispute to arbitration. The customer agrees to pay for arbitration and if bill is not paid within 30 days of completion the Company can retain its materials attached or not attached to the building or buildings.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

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SCC 131152385

Proposal



Licensed & Insured

Office: 813-369-1978
Cell: 813-580-4207
adeptgutters@gmail.com

9136 Lantern Oak Way
Land O' Lakes, FL 34638

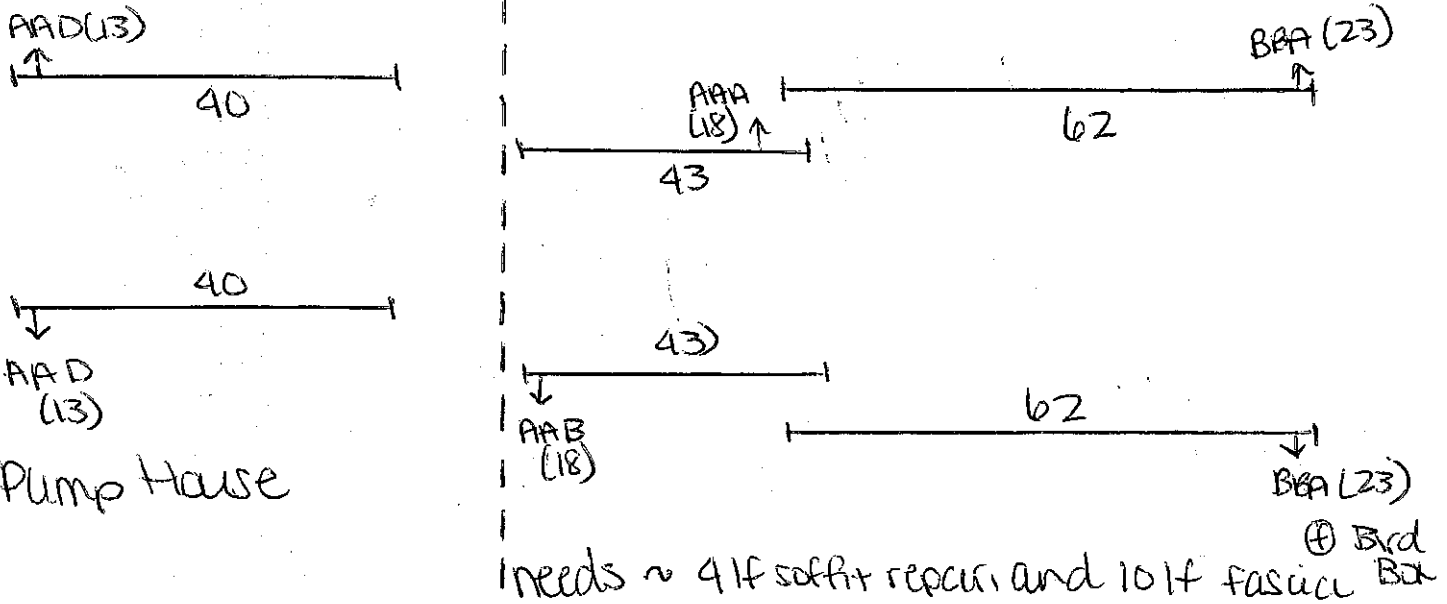
RESIDENTIAL - COMMERCIAL - INDUSTRIAL

Mark Bufano ext 1

PROPOSAL SUBMITTED TO The Grove CDD		PHONE (813) 995-2832	DATE 05-19-2021
STREET 7924 Melogold Cir		JOB NAME Commercial / Shingle	
CITY, STATE AND ZIP CODE Land O Lakes FL 34637		JOB LOCATION The Grove (Maint. Shed & Pump House)	
ARCHITECT Ashley Hutchinson	DATE OF PLANS	SATIN WHITE gutter / Cameo downspout	JOB PHONE

We hereby submit specifications and estimates for:

Maintenance Shed



2 Year Labor / 20 Year Material Warranty

We Propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

Seven thousand twenty six and 00/100 dollars (\$ 7,026.00)

Payment to be made as follows:

Installation of 6" seamless aluminum gutter, 3x4 downspout, aluminum slit soffit, T4 soffit and aluminum fascia; gutter guard (step lock gutter guard)

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature _____

Signature _____

Signature _____

Date of Acceptance _____

Tab 3



Lic# RX0042472

Date: 06/15/2021

99 Pine Ave. S. Oldsmar FL 34677

Office Phone: 813-855-6570

Proposal

Fax: 813-854-4016



Proposal Submitted To: Mark Bufano	Phone: 813-995-2832
Address: 7924 Melogold Circle	Other Phone: 813-494-0370
City, State and Zip Land O' Lakes FL 34637	Email clubhouse@THEGROVESCDD.CO

hereby submit specifications and estimates for:

remove existing screen and framing and enclose with glass under existing roof and on existing slab. Install a total of 9 white, vinyl, horizontal slider windows, with clear, low E, insulated, 81% heat reduction, energy star rated glass. Below the sliders install a 24" tall, aluminum composite wall panel at base of structure. All aluminum framing will be white. Include 2 ADA sized doors (44") with dead bolt and lock set. Above the doors install composite wall panel. Structure built for 145 MPH winds per code. Permit, tax, and engineering fees included in price. **\$29,340.00**

**WE GUARANTEE OUR INSTALLATION FOR THE TIME OF OWNERSHIP
NO QUESTIONS ASKED - NO SPECIAL CONDITION.
SIMPLE AND HONEST GUARANTEE!**

Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:

ninety nine thousand three hundred forty

Dollars (\$ 29,340.00)

payment(s) to be made as follows:

\$7,000 down permit/engineering. \$20,000 down to order windows/doors. \$7,000 due start date. Remaining due day of completion.

Material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications requiring extra cost will be executed only upon written orders, and become an extra costs charge over and above the estimate. Contractor to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Mike Tinker

Note: This proposal may be withdrawn by us if not accepted within 30 days. If customer postpones work past 60 days after signed contract date price may change due to material price increases.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment is made as outlined above. I agree deposits given for permits, engineering and window/door orders are not

Signature

We Guarantee Our Installation

No Questions Asked

No Special Condition

Simple Honest Guarantee!

Tropicana Screen & Glass Inc. removes any risk to our customers from any faulty installation we have done. This means for the time you own one of our structures no cost will be incurred by the owner to repair or replace any part of the structure and or host structure i.e. house that was caused by our installation error. This is covering the customer of the most problematic situation in our industry. This costs consumers millions of dollars every year in repairs on products not installed properly. This is not a read between the lines or small print guarantee. We truly back it up and we have done so for 45 years. This is the first time we have ever put it in writing.

How do we do that? After 45 years of business we have taken a close look to understand and know what problems occur in a lifetime of owning structures built in our industry. We have seen thousands of jobs that we haven't built and some we have built, and found ways to address and correct these issues.

We repair many structures a week due to this faulty installation that cost homeowners thousands of dollars after an owner's short warranty expires.

We have seen the painful look of discuss on peoples faces when we break the bad news to them. No matter what they paid for the structure, we never hear of companies coming back and taking care of what they had caused after warranty has expired. Back in the 70's and 80's Tropicana started out like many companies giving a 1 year warranty and we have addressed our customers issues as old as 16 years passed warranty and corrected these issue without charge. Did we have to? No, but we felt it was the correct thing to do. The customer trusted us for a product and service, and the product caused a problem with not fault of the customer. In the late 90's to early 2000s we went to a 10 year warranty. This was the best warranty in the business and still is today. We have now stepped it up once again to insure our customers the risk is all on Tropicana for the time of customers ownership.

Why do we care? It makes us feel good knowing that we are providing the best products to our customers just as we are homeowners ourselves and would expect a guarantee that a company and its staff knows 100% what they are doing is correct and that it's not just for profit. We feel any company or person should stand up and admit to a wrong and correct it. This is what makes us improve everyday as a company and as individuals. A company knowing the unconfident skills of an untrained installers work will be backed by a one year warranty "enforced by law" will not outlast a product incorrectly installed. These companies are not professional or ethical and are willing to lower cost to justify for such wrong doing to avoid responsibility. Every company knows the value of their product in the industry, this is set by what previous customers have been willing to pay and deducted for their product and services.

What makes a great company and product? Many people today go on social media, ask a friend or look up some kind of reviews to see what companies are good. This is great way to weed out some of the companies and reduce some risk of being ripped-off. We still see a high risk in this, making you feel if someone else is happy you can be to. The only problem we see with it is the service and product are mostly graded up to the time after installation. This is like going to your nearest appliance store and buying a refrigerator, receiving great service and a quick delivery time. Then going online and telling everyone that you loved your service and your refrigerator...5 Stars. Only to find out a year from then the ice maker is broke, then another year the lights blink on and off, then another problem years later. When you have had enough you go online and complain about a product that is no longer being made.

Tropicana feels the best way to truly rate a great product and company is by the lifetime of ownership. It's what you didn't need to do to it during the time of ownership or how much maintenance was involved or if any issues were they corrected without any cost to you.

Why do we Guarantee? Tropicana has been around for many years as we have noted and we have seen the construction industry change over the years to the point of contracting with a company is like choosing a president. It is like choosing between which one won't screw up the most. If the construction industry loses enough business to the companies that are truly working to bettering the work and ethics, and raises the bar of what should be expected than everyone else will need to up their game. We feel this will improve society and influence more companies to better assist their employees to understand the importance of being responsible for their actions. It is important to remember that owning a company is a privilege that we have in the US - and it is our responsibility to respect the ones we serve.

Tropicana's Employees & Insurance. All installers and staff are directly employed and trained by Tropicana Screen & Glass Inc. We never use sub contractors unless construction requires items outside of our Specialty Aluminum Structure License such as Concrete, Electrical, Drywall...ext. We carry workman compensation insurance on all of our employees and protects you and your property with a 2 M dollar liability insurance. We carry all proper Licenses in the county you live in. All permitted work is sealed by a licensed engineer and built to specs. Any proof of Licenses and Insurance is highly recommended before hiring any contractor with proof of installers covered on job site. Tropicana will provide this info on request and it will be sent from insurance company with customers name & address included on the form. This insures to the customer that the contractor is paid up to date with their insurance. Never accept a copy of an insurance form back dated.

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WINDOW INSPECTION FORM

1872 N. Hercules Avenue
Clearwater, FL 33765
Office: (727) 447-3789
Fax (727) 447-3780

4583 Clark Road
Sarasota, FL 34233
Office: (941) 227-4583
Fax (941) 306-4586

Date 5/26/21
Year of Home 2000

License #CBC1261613 • CGC1522889

Customer Name: Mark Butano / The Groves Community Phone #: 813-995-2832
Address: 7924 MeloGold Corde, Land O'Lakes FL 34657 Email: clubhouse@the.grovesCDD.com

OPENING	COLOR	STYLE	SOLAR-E	OBS	GRIDS	MULLING FEET	WIDTH	HEIGHT	U.I.	PRICE
1	w	HR	366				48"	96"		4876
2	w	PW	366				61"	96"		5675
3	w	ADA LHOS	Smooth	White	Full Glass		3'0"	8'0"		4334
4	w	HR	366				73"	96"		6378
5	w	HR	366				73"	96"		6378
6	w	PW	366				73"	96"		6378
7	w	HR					55"	96"		5227
8	w	PW					55"	96"		5227
9	w	ADA RHOS	Smooth	white	Full Glass		3'0"	8'0"		4334
10	w	HR					70"	96"		6172
11	w	PW					70"	96"		6172
12										
13	* Aluminum Mulling for structural support = \$35 a foot									
14							x 105 ft	=	3675	
15	* Construction									
16	Doors		Windows							
17	8668		52483							
18	20% Promo		X 30% Promo							
19	6934		36738							
20	* Door Price									

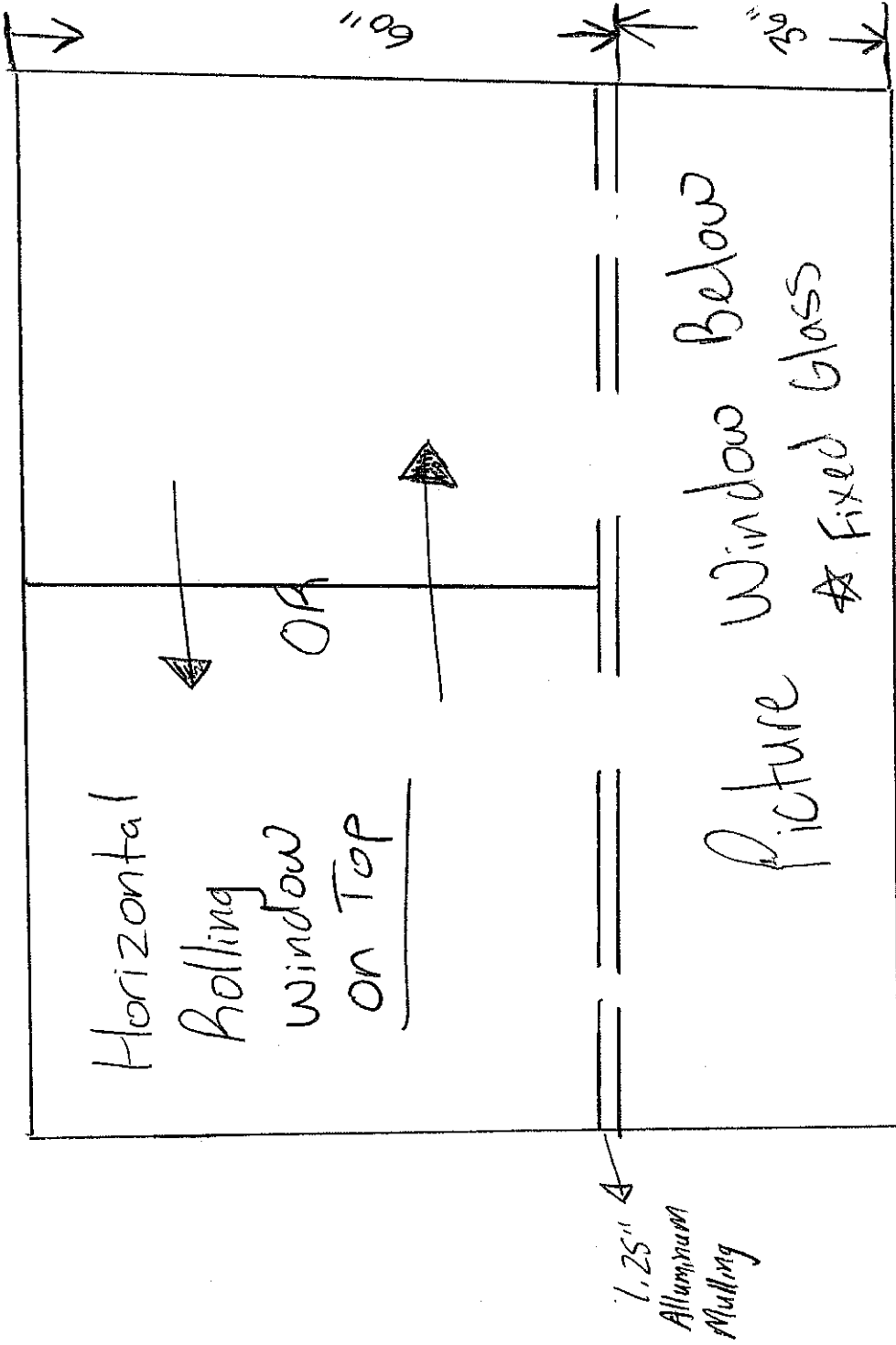
NOT Included TOTAL MULLING FEET: X \$ _____ per foot =

FRONT OF HOME

* See Attached
Drawings for Layout

TOTAL RETAIL: \$	47347
DISCOUNT: \$	Applied
SUB-TOTAL: \$	47347
PERMIT CHARGE: \$	300
TOTAL INVESTMENT: \$	47647

Comments:
\$47,647



3 sections all
73" wide

2 sections
at 55" wide

Right Hand
outswing
3'0x8'0

2 sections
at 70" wide

110" wide

ADA
Certified

11 Feet
10 Inches
wide

18 Feet 6 inches
wide

Outside
restaurant
Groves U

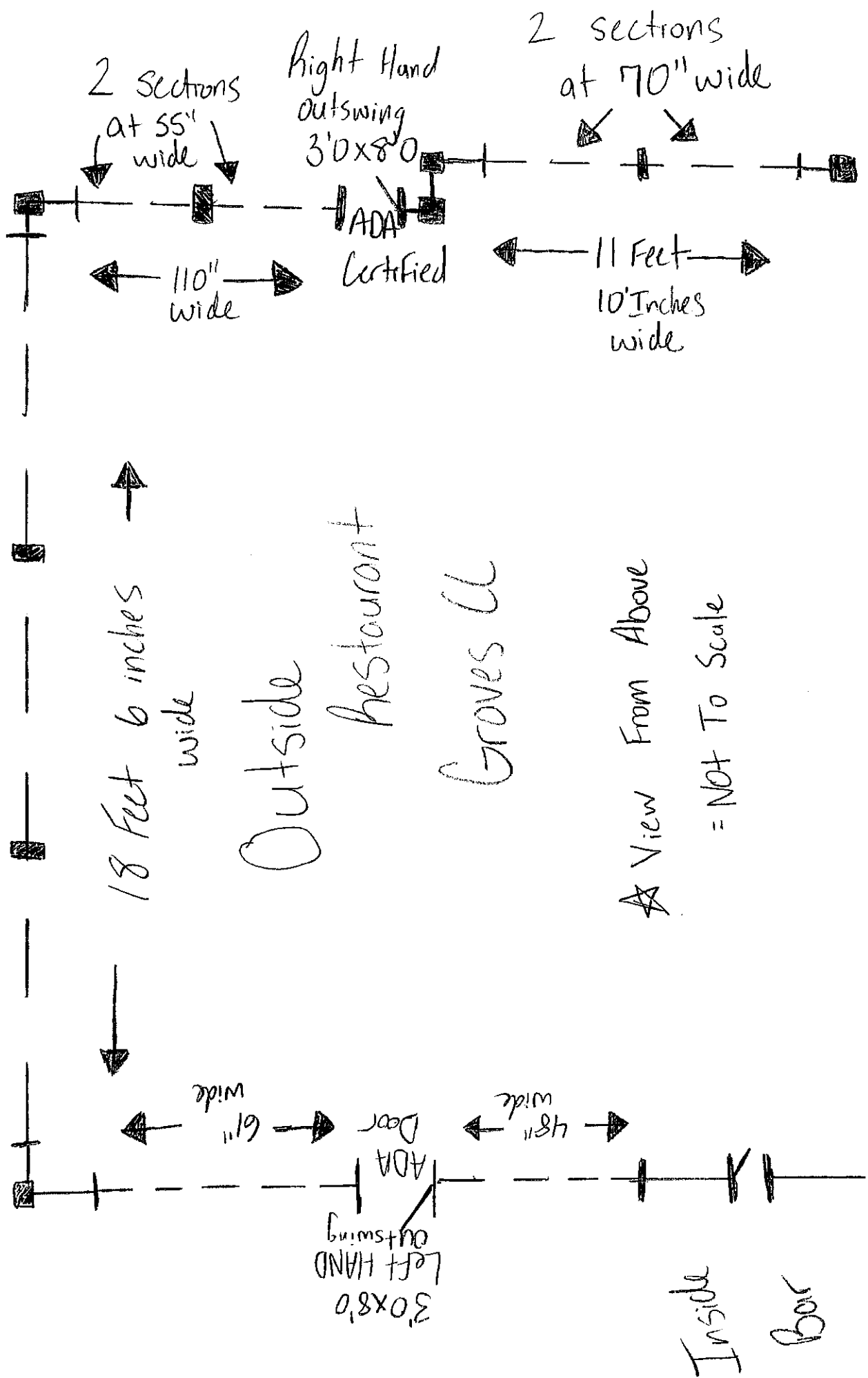
★ View From Above
= NOT To Scale

61" wide

Left HAND
3'0x8'0
ADA
outswing

48" wide

Inside
Bar



Blank Tab



4897 W. Waters Ave Suite B
Tampa, FL 33634

Mark,

This is the price for us to pull all the Permits , Engineering, CADs & Installation.

4 inch Thermally Broken Window Wall System w/ 24inch lower transoms and Horizontal sliding sashes w/ Removable memory screens , Built in Electrical Raceway system , 2 Full Glass prime entry doors w/ Deadbolts

After all available incentives **\$49,225.00**

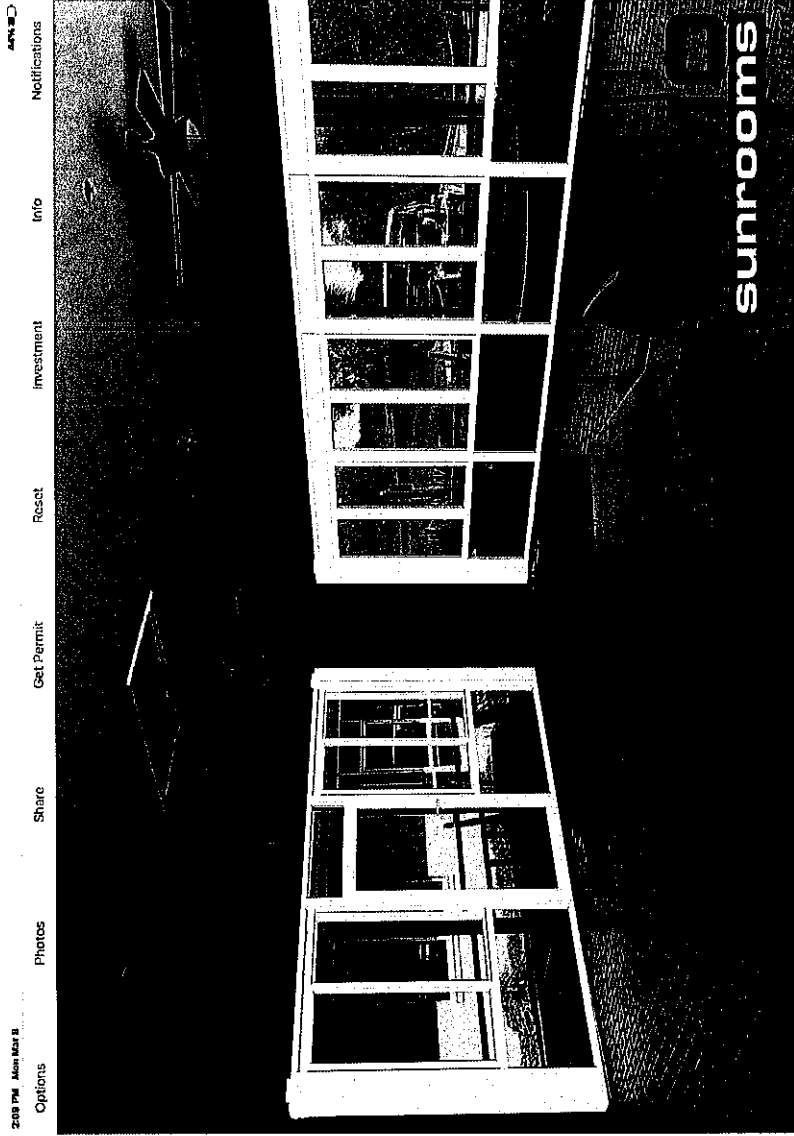
We ask for a 10% deposit for us to get the ball rolling.
Approximately 4-5 months for completion.

Let me know if you should have any questions.

Designer Richard Sullivan

I can be reached at (727) 2376098
Email: Sullivanlifestyle@gmail.com

TEMO, INC. - 1-800-344-8366



Customer Name: Mark Bufano

Date: Wednesday, March 24, 2021

Style: Walls Under

Roof Pitch: 1/12

Roof Glazing: Glass

Color: White

Quote:

Reference:

Width: 14'

Projection: 16'

Wall Height: 8'

*This drawing is provided for quotation purposes only. Detailed production drawings will be issued upon order confirmation

Tab 4

STRALEY ROBIN VERICKER

Attorneys At Law

1510 W. Cleveland Street
Tampa, Florida 33606
Tel: (813) 223-9400

Writer's Direct Dial: (813) 544-1344
Writer's Email: dcollier@srwlegal.com

June 28, 2021

VIA CERTIFIED MAIL AND U.S. MAIL

Dynamic Security, Inc.
Attn.: Gail Arrington
1102 Woodward Avenue
Muscle Shoals, Alabama 35661

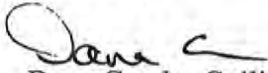
**RE: Notice of Termination of the Security Agreement between The Groves
Community Development District and Dynamic Security, Inc. ("Dynamic")
dated March 1, 2020 (the "Agreement")**

Dear Ms. Arrington:

This law firm serves as counsel for The Groves Community Development District (the "District"). In accordance with Section 3 of the Agreement, the District may terminate the Agreement without cause upon thirty (30) days written notice to Dynamic. The purpose of this letter is to provide Dynamic with written notice that the District is terminating the Agreement as of July 26, 2021.

If you have any questions regarding the termination of the Agreement, please contact me at your convenience.

Sincerely,


Dana Crosby Collier

cc: Matt Huber, District Manager (via email)
Bill Boutin, Chair of the Board of Supervisors (via email)

Tab 5

Security Guard Services Agreement

This Security Guard Services Agreement (this “**Agreement**”) is entered into as of July 1, 2021, between **The Groves Community Development District**, whose mailing address is 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544 (the “**District**”) and **ESS Global Corporation**, a Florida Corporation whose mailing address is 905 East MLK Jr. Drive, Suite 270, Tarpon Springs, Florida 34689 (the “**Contractor**”).

Background Information:

The District is a local unit of special-purpose government established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, Florida Statutes. The District owns certain common area properties and facilities within the District and desires to have trained security guard services. The Contractor provides security guard services and has represented to the District that it is duly licensed in the state of Florida and has any and all approvals and licenses as required by law to provide these services. All security guards utilized by Contractor must have a validly issued Florida security guard “D” license. The District desires to retain the Contractor to provide services as described in this Agreement.

Operative Provisions:

1. **Incorporation of Background Information.** The background information stated above is true and correct and by this reference is incorporated as a material part of this Agreement.
2. **Scope of Services.** The Contractor shall perform all work, including all labor, material, equipment, supervision, and transportation necessary to perform the security guard services at the guard station located at 7924 Melogold Circle, Land O’Lakes, Florida 34637 below on a monthly basis:
 - a. Patrol, monitor, observe, and report any issues for District property for the following schedule (which may be amended from time to time by the District Manager depending on coverage needs and will vary from season to season):

Days	Hours and Times	Number of Guards
Sunday through Saturday		1

- b. Contractor shall contact 911 for any emergency issues.
 - c. Contractor shall provide a monthly written report which will include their observations, interactions, calls to 911, recommendations, or other security related comments.
 - d. Contractor shall not use any firearms or weapons while providing services under this Agreement.
3. **Manner of Performance.** The work shall be done, furnished, and performed in a workmanlike manner to the satisfaction of the District and shall be in accordance with the best management practices in the industry.
4. **Term and Renewal.** The initial term of this Agreement shall be for three years from the date of this Agreement. At the end of the initial three-year term, this Agreement shall automatically renew for subsequent one-year terms pursuant to the same price and contract provisions as the previous term, until terminated by either party pursuant to the termination provision below.

5. **Termination.** Either party may terminate this Agreement at any time without cause with thirty (30) days written notice to the other party. Upon termination of this Agreement, the Contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor.
6. **Compensation.** The District agrees to compensate the Contractor for the work described above at the rate of \$19.25 per hour from July 1, 2021 – June 30, 2022, \$20.25 per hour from July 1, 2022 – June 30, 2023 and \$21.25 per hour from July 1, 2023 – June 30, 2024. Contractor shall provide the District with a detailed invoice for the work performed in the previous month with the hourly bill rate of each security guard performing the services. Contractor shall not exceed the above monthly amount unless the District Manager provides prior written approval. The District shall pay Contractor within forty five (45) days of receipt of the invoice.
7. **Damage to Property.** The Contractor shall be responsible for any damage caused by Contractor's negligence.
8. **Background Screening:** Contractor shall provide the District with evidence of a Level I background screening pursuant to Chapter 435, Florida Statutes (the "**Screening**") for all of Contractor's staff performing services under this Agreement and shall update the Screening upon request. If the Screening reveals any information which causes the District to determine in its sole discretion that the Contractor is unsuitable or unqualified to perform this Agreement, the District reserves the right to terminate this Agreement immediately.
9. **Relationship Between the Parties.** It is understood that the Contractor is an independent contractor and shall perform the services contemplated under this Agreement. As an independent contractor, nothing in this Agreement shall be deemed to create a partnership, joint venture, or employer-employee relationship between the Contractor and the District. The Contractor shall not have the right to make any contract or commitments for, or on behalf of, the District without the prior written approval of the District. The Contractor assumes full responsibility for the payment and reporting of all local, state, and federal taxes and other contributions imposed or required of the Contractor during the performance of services to the District.
10. **Compliance with Governmental Regulations.** The Contractor shall comply with necessary economic, operational, safety, insurance, and other compliance requirements imposed by federal, state, county, municipal or regulatory bodies, relating to the contemplated operations and services hereunder. The Contractor warrants and represents the Contractor is currently in compliance with and shall hereafter comply with all federal, state and local laws and ordinances relating in any way to the services provided hereunder.
11. **Insurance.** The Contractor shall carry commercial general liability insurance and automobile liability insurance of no less than \$1,000,000. The Contractor shall deliver to the District proof of insurance referred to herein or a certificate evidencing the coverage provided pursuant to this Agreement and naming the District as "Additional Insured" under such policy. Such insurance policy may not be canceled without a thirty-day written notice to the District. The Contractor will maintain Workers Compensation insurance as required by law.

12. **Indemnification.** Contractor agrees to indemnify, defend and hold the District and its supervisors, officers, managers, agents and employees harmless from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the Districts limitations on liability contained in section 768.28, Florida Statutes, or other statute or law. Any subcontractor retained by the Contractor shall acknowledge the same in writing. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.
13. **Public Records.** As required under Section 119.0701, Florida Statutes, Contractor shall (a) keep and maintain public records required by the District in order to perform the service, (b) upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by law, (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement term and following completion of this Agreement if the Contractor does not transfer the records to District, (d) meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the Contractor upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (813) 514-0400, OR BY EMAIL AT INFO@RIZZETTA.COM, OR BY REGULAR MAIL AT 3434 COLWELL AVENUE, SUITE 200, TAMPA, FLORIDA 33614.

14. **Public Entity Crimes.** Pursuant to Section 287.133(3)(a), Florida Statutes:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Contractor represents that in entering into this Agreement, the Contractor has not been placed on the convicted vendor list within the last 36 months and, in the event that the Contractor is placed on the convicted vendor list, the Contractor shall immediately notify the District whereupon this Agreement may be terminated by the District.

15. **Scrutinized Companies.** Pursuant to Section 287.135, Florida Statutes, Contractor represents that in entering into this Agreement, the Contractor has not been designated as a “scrutinized company” under the statute and, in the event that the Contractor is designated as a “scrutinized company”, the Contractor shall immediately notify the District whereupon this Agreement may be terminated by the District.
16. **Controlling Law.** This Agreement shall be governed under the laws of the State of Florida with venue in the county the District is located in.
17. **Enforcement of Agreement.** In the event it shall become necessary for either party to institute legal proceedings in order to enforce the terms of this Agreement, the prevailing party shall be entitled to all costs, including reasonable attorney’s fees at both trial and appellate levels against the non-prevailing party.
18. **Severability.** If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.
19. **Assignment.** This Agreement is not transferrable or assignable by either party without the written approval of both parties.
20. **Amendment.** This Agreement may not be altered, changed or amended, except by an instrument in writing, signed by both parties hereto.
21. **Arm’s Length Transaction.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
22. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.
23. **Entire Agreement.** This Agreement contains the entire agreement and neither party is to rely upon any oral representations made by the other party, except as set forth in this Agreement. This Agreement shall supersede and subsume any prior agreements. To the extent that any provisions of this Agreement conflict with the provisions in any exhibit, the provisions in this Agreement shall control over provisions in any exhibit.
24. **E-Verification.** Pursuant to Section 448.095(2), Florida Statutes, Contractor represents that Contractor is eligible to contract with the District and is currently in compliance and will remain in compliance, for as long as it has any obligations under this Agreement, with all requirements of the above statute; this includes, but is not limited to, registering with and using the United States Department of Homeland Security’s E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021. If the District has a good faith belief

that the Contractor has knowingly violated Section 448.09(1), Florida Statutes, the District may terminate this Agreement as required by Section 448.095(2)(c), Florida Statutes. If the District has a good faith belief that a subcontractor knowingly violated Section 448.09(1), Florida Statutes, but the Contractor otherwise complied with its obligations thereunder, the District shall promptly notify the Contractor and the Contractor will immediately terminate its contract with the subcontractor. If this Agreement is terminated in accordance with this section, then the Contractor will be liable for any additional costs incurred by the District.

ESS Global Corporation,
A Florida corporation

The Groves
Community Development District

Name: _____
Title: _____

Wilbur Boutin
Chair of the Board of Supervisors

Blank Tab



SERVICE AGREEMENT FOR SECURITY SERVICES

ESS Global Corporation

905 E MLK Jr Dr. #270
Tarpon Springs, FL
34689

727-940-7926

Effective Date: 6/21/2021

1	Services	3
2	Payment and Invoicing Terms	4
3	Changes	5
4	Standard of Care	5
5	Limitation of Liability for Loss	5
6	Miscellaneous	6
7	Exhibit "A"	9
8	Task Order	10

Agreement for Security Services

This Agreement for Professional Security Services (the "Agreement"), effective June 14th 2021, is by and between ESS GLOBAL CORPORATION, a domestic business corporation licensed by the Florida Department of Agriculture, Division of Licensing, as Watch-Guard and Patrol Agency, with its principal office at: 905 E MLK Jr Dr. #270 Tarpon Springs, FL 34689 (hereinafter "ESS GLOBAL CORPORATION"), and "The Groves Golf and Country Club" ("hereinafter Client").

WHEREAS, Client finds that ESS GLOBAL CORPORATION is willing to perform Security Guard work hereinafter described in accordance with the provisions of this Agreement; and

WHEREAS, Client finds that ESS GLOBAL CORPORATION is qualified to perform the work, all relevant factors considered, and that such performance will be in furtherance of Client's business.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties hereto agree as follows:

1 SERVICES.

1.a Services to Client: ESS GLOBAL CORPORATION shall provide the following ("Services") to Client only: The protection of property of the client within the established area(s) of the "The Groves Golf and Country Club" - 7924 Melogold Circle, Land O Lakes, FL 34637 (ADDRESS), not including adjacent property, sidewalks, streets, wooded areas, residences, establishments, or businesses, or other areas not specifically indicated in this agreement. The designated areas shall be listed in an attached "Exhibit A". The terms "protection of property", shall in no way be construed to suggest that ESS GLOBAL CORPORATION is responsible for incidents that occur, which upon acting in good faith, the ESS GLOBAL CORPORATION security guard performs his or her duties as outlined in this contract and according to ESS GLOBAL CORPORATION General Orders, and the incident occurs as a result of an unforeseen circumstance, or upon the reliance by a third party, not covered by this agreement, that ESS GLOBAL CORPORATION is responsible for the protection of his or her life or property or any other duties contained in this agreement to the client. ESS GLOBAL CORPORATION employees will not perform any duties not contracted for. Further that this agreement is solely for the mutual benefit of the parties who enter into it.

Nothing shall be construed to suggest that ESS GLOBAL CORPORATION, its employees, agents, or security guards are compelled, required, contracted, or willing to protect the life or lives or property of persons unless specifically listed in this agreement.

1.b The terms “protection of property” shall include the listed property in “Exhibit A”. The duties of the ESS GLOBAL CORPORATION security guard regarding the protection of property include and are limited to:

1- Providing a visible deterrent for property crimes and crime against the client, which include criminal mischief, making graffiti, larceny, burglary, criminal tampering, trespass, and criminal trespass, misapplication of property. The terms are limited to the property of the client, so long as the property is located within the geographical area of the items listed in “Exhibit A”.

2- Alerting the proper law enforcement authority of the incident immediately.

Nothing shall be construed to suggest that ESS GLOBAL CORPORATION, its employees, agents, or security guards are compelled, required, contracted, or willing to protect the life or property of persons not specifically listed in this agreement.

ESS GLOBAL CORPORATION will provide security guards with the qualifications described in section 4 of this agreement.

2 PAYMENT AND INVOICING TERMS.

2.1 Payment for Services: ESS GLOBAL CORPORATION will be paid as follows: The client shall, upon receiving an invoice from ESS GLOBAL CORPORATION, pursuant to section 2.3, make payments in the agreed manner by company check or credit card (Visa, MasterCard, American Express or Discover) payable to ESS GLOBAL CORPORATION. Such payment shall be made bi-weekly, due in net 10 days from the date of invoice.

2.2 ESS GLOBAL CORPORATION will bill the client at the rates according to the below schedule for Security Guard Services as agreed by the client and ESS GLOBAL CORPORATION.

The billable rate will follow the below schedule and according to the contract effective date:

1. Year one (June 21st 2021 – June 21st 2022) – **\$19.25** per hr
2. Year two (June 21st 2022 – June 21st 2023) – **\$20.25** per hr
3. Year three (June 21st 2023 – June 21st 2024) – **\$21.25** per hr

The contract rate thereafter will be reviewed annually.

Minimum Wage clause: As the state of Florida increases minimum wage, the contract hrly rate must also increase to accommodate.

2.3 INVOICING & LATE PAYMENT POLICY:

(a) Invoices will be submitted bi-weekly by ESS GLOBAL CORPORATION for payment by Client. Payment is due net fourteen (14) days from the date of invoice. The client shall be liable for late payments charges for payments received more than 5 days from due date. Said charge is \$35. If your account has any unpaid invoices overdue by more than 10 days you will be notified and ESS GLOBAL CORPORATION may opt to discontinue service. Failure to

pay any invoice within 30 days of the due date could result in account termination without further notice. Non-payment of any invoice does not release the client from any amount due at the time of termination. All amounts due plus late charges, if any, will be referred to an outside collection agency and law firm for collection.

3 CHANGES.

Client may, with the approval of ESS GLOBAL CORPORATION, issue written directions within the general scope of Security Services to be ordered. Such changes (the "Change Order") may be for additional work or ESS GLOBAL CORPORATION may be directed to change the direction of the work covered by the Task Order, consistent with all applicable laws, but no change will be allowed unless agreed to by ESS GLOBAL CORPORATION in writing.

4 STANDARD OF CARE.

ESS GLOBAL CORPORATION warrants that its services shall be performed by personnel possessing competency consistent with applicable industry standards, who are both licensed by the Department of Agriculture, have prior to appointment for employment at ESS GLOBAL CORPORATION, been subject to a personal interview, submitted to fingerprint screening, and department of corrections check. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise. Furthermore, no guarantee is made as to the efficacy or value of any services performed. THIS SECTION SETS FORTH THE ONLY WARRANTIES PROVIDED BY ESS GLOBAL CORPORATION CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, NON-INFRINGEMENT, TITLE OR OTHERWISE.

5 LIMITATION OF LIABILITY FOR LOSS.

5.1 The parties acknowledge that ESS GLOBAL CORPORATION has been retained to provide services to Client as a deterrent against loss and/or damage from criminal and/or other prohibited acts on or about the Protected Premises, and not as an insurer against all or any such loss or damage.

5.2 It is further acknowledged by the parties that the amounts payable to ESS GLOBAL CORPORATION under this Agreement are based upon the value of the services rendered and are unrelated to the value of Client's property, both real and personal, or the property of third parties located in or about the Protected Premises. Client therefore acknowledges and agrees that ESS GLOBAL CORPORATION is making no guarantee or warranty – either express or implied – that its services will absolutely avert and/or prevent all or any loss or damage to the Protected Premises.

5.3 Client agrees that it will hold harmless and indemnify ESS GLOBAL CORPORATION, its employees, officers, agents and assignees, against all losses and damages to the Protected Premises suffered by Client or any third party as the result of ordinary or gross negligence and/or any and all occurrences and/or conditions on or about the Protected Premises beyond ESS GLOBAL CORPORATION's reasonable control.

6 MISCELLANEOUS.

6.1 Insolvency and Adequate Assurances: If reasonable grounds for insecurity arise with respect to Client's ability to pay for the Services in a timely fashion, ESS GLOBAL CORPORATION may demand in writing adequate assurances of Client's ability to meet its payment obligations under this Agreement. Unless Client provides the assurances in a reasonable time and manner acceptable to ESS GLOBAL CORPORATION, in addition to any other rights and remedies available, ESS GLOBAL CORPORATION may partially or totally suspend its performance while awaiting assurances, without any liability.

6.2 Severability: Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.

6.3 Modification and Waiver: Waiver of breach of this Agreement by either part shall not be considered a waiver of any other subsequent breach.

6.4 Independent Contractor: ESS GLOBAL CORPORATION is an independent contractor of Client.

6.5 Notices: Client shall give ESS GLOBAL CORPORATION written notice within one hundred eighty (180) days of obtaining knowledge of the occurrence of any claim or cause of action which Client believes that it has, or may seek to assert or allege, against ESS GLOBAL CORPORATION, whether such claim is based in law or equity, arising under or related to this Agreement or to the transactions contemplated hereby, or any act or omission to act by ESS GLOBAL CORPORATION with respect hereto. If Client fails to give such notice to ESS GLOBAL CORPORATION with regard to any such claim or cause of action and shall not have brought legal action for such claim or cause of action within said time period, Client shall be deemed to have waived, and shall be forever barred from bringing or asserting such claim or cause of action in any suit, action or proceeding in any court or before any governmental agency or authority or any arbitrator. All notices or other communications hereunder shall be in writing, sent by courier or the fastest possible means, provided that recipient receives a manually signed copy and the transmission method is scheduled to deliver within 48 hours, and shall be deemed given when delivered to the address specified below or such other address as may be specified in a written notice in accordance with this Section.

If to ESS GLOBAL CORPORATION:

905 East Martin Luther King Jr Dr. #270 TARPON SPRINGS, FL 34689

If to THE GROVES GOLF AND COUNTRY CLUB: *The Clubhouse 7924 Melogold Circle, Land O Lakes, FL 34637*

Any party may, by notice given in accordance with this Section to the other parties, designate another address or person or entity for receipt of notices hereunder.

6.6 Assignment: The Agreement is not assignable or transferable by Client, except as agreed by both parties in writing. This Agreement is not assignable or transferable by ESS GLOBAL CORPORATION without the written consent of Client, which consent shall not be unreasonably withheld or delayed.

6.7 Disputes: ESS GLOBAL CORPORATION and the Client recognize that disputes arising under this Agreement are best resolved at the working level by the parties directly involved. Both parties are encouraged to be imaginative in designing mechanism and procedures to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each participating party's organization for resolution.

Failing resolution of conflicts at the organizational level, ESS GLOBAL CORPORATION and Client agree that any remaining conflicts arising out of or relating to this Contract shall be submitted to non-binding mediation unless ESS GLOBAL CORPORATION and Client mutually agree otherwise. If the dispute is not resolved through non-binding mediation, then the parties may take other appropriate action subject to the other terms of this Agreement.

6.8 Section Headings: Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.

6.9 Representations; Counterparts: Each person executing this Agreement on behalf of a party hereto represents and warrants that such person is duly and validly authorized to do so, on behalf of such party, with full right and authority to execute this Agreement and to bind such party with respect to all of its obligations hereunder. This Agreement may be executed (by original or tele-copied signature) in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute but one and the same instrument.

6.10 Non-solicitation of Employees: During and for one (1) year after the term of this Agreement, Client will not solicit the employment of, or employ ESS GLOBAL CORPORATION's personnel, without the ESS GLOBAL CORPORATION's prior written consent.

6.11 Governing Law and Construction: This Agreement will be governed by and construed in accordance with the laws of the State of Florida, without regard to the principles of conflicts of law. The language of this Agreement shall be deemed to be the result of negotiation among the parties and their respective counsel and shall not be construed strictly for or against any party.

6.12 Entire Agreement; Survival: This Agreement, including any Exhibits, states the entire Agreement between the parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties, agreements or contracts (whether oral or written) between Client and ESS GLOBAL CORPORATION respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed

by the parties hereto. Additional services may be added at any time by request of the client and agreement by ESS GLOBAL CORPORATION. Such service or services shall be deemed to be consistent with the warranties established herein.

6.13 Force Majeure: ESS GLOBAL CORPORATION shall not be responsible for delays or failures if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.

6.14 Term & Termination: This agreement shall remain in full force and effect for a period of no less than 3 years, unless otherwise agreed by both parties in writing. Said contract will automatically renew if not cancelled in accordance with this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, consisting of six pages, plus Exhibit "A", having initialed at the bottom of each page, as of the day and year first above written.

Date: _____

[THE GROVES GOLF AND COUNTRY CLUB]

By: _____

Title: _____

[ESS GLOBAL CORPORATION]

By: _____

Title: _____

Exhibit "A"

Geographical Area or responsibility:

Location of "The Groves Golf and Country Club":

Site #1 - 7924 Melogold Circle, Land O Lakes, FL 34637

Post Location: Guard Station

Tab 6



LLS Tax Solutions Inc.
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

June 18, 2021

The Groves Community Development District
c/o Rizzetta & Company, Inc.
12750 Citrus Park Lane, Suite 115
Tampa, Florida 33625

Thank you for choosing LLS Tax Solutions Inc. (“LLS Tax”) to provide arbitrage services to The Groves Community Development District (“Client”) for the following bond issue. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- \$2,105,000 The Groves Community Development District (Pasco County, Florida) Special Assessment Revenue Refunding Bonds, Series 2007 (Bank Qualified)

SCOPE OF SERVICES

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service (“IRS”) forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

TAX POSITIONS AND REPORTABLE TRANSACTIONS

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting

position most favorable to you whenever reasonable. Any of your bond issues may be selected for review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated “tax shelter” rules that require taxpayers to disclose their participation in “reportable transactions” by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all “reportable transactions” and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client’s participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state “tax shelter” reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client’s failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

PROFESSIONAL FEES AND EXPENSES

Our professional fees for services listed above for the three annual bond years ending August 31, 2020, August 31, 2021, and August 31, 2022 is \$1,500, which is \$500 each year. We will bill you upon completion of our services or on a monthly basis. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

The Client (District) has the option to terminate this Agreement within ninety days of providing notice to LLS Tax Solutions Inc. of its intent.

ACCEPTANCE

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,
LLS Tax Solutions Inc.

AGREED AND ACCEPTED:
The Groves Community Development District

By: Linda L. Scott

Linda L. Scott, CPA

By: _____

Print Name _____

Title _____

Date: _____

Tab 7



Invoice #: 86216

Invoice Date: 11-04-2020

Customer ID: 12267

TO:

Landmark Engineer
 8515 Palm River Road
 Tampa, FL 33619

Job Location:

06-92487
 The Groves

QUANTITY	DESCRIPTION OF SERVICE	UNIT PRICE	AMOUNT
4.00 HR	<p>Job Done 11/4/20</p> <p>Got on site the equalizer pipe pond to pond was clog pulled out 100' of Jet house. Found pipe under water. Jetted to other pond alot of sand & mulk in pond it clog up again. Told mark need diver, 250' of flex hose and tubes to vacuum sand & mulk. Around pipes under 3' of water.</p>	295.00	\$1,180.00

TERMS: NET 10 DAYS

REMIT TO: Shenandoah General Construction LLC

Amount Due

\$1,180.00

12267

Bay Area Environmental Services, Inc.

JOB NUMBER
No. **92487**

P.O. Box 1720
Riverview, Florida 33569-1720
(813) 677-7655



Job # 19444

NAME Landmark Engineers	PHONE 494 - 0370	DATE November 4, 20
ADDRESS 8515 Palm River Road	CITY Tampa	STATE Florida
		ZIP 33619

L.S. 7:30 AM
 O.S. 8:30 AM
 L.S. 11:00
 A.S. _____

4 hr
\$1180.00

The Groves
Set had Vacuum

JOB DESCRIPTION
 GOT on site The equalizer pond to pond was clog
 Pooled out 100' of set hose Found pipe under water
 we set to other pond ALot of sand + milk in pond it clog up again
 Told Mark (The groves) Need Diver, 250' FLEX + Tubes TO VAC sand + milk
 Around pipes under 3' of water. And decin pipe TO MUCH SAND + MILK clog up After Jet

November 4, 2020 2 Loads
 2 Water
 2 Hr. Work Completed
 Service Technician Steven John Corilla

A Service Charge of 1.5% Per Month
 Will Be Charged.
 (18% Per Annum) On Amounts
 30 Days Past Due.

Service Work Authorized by Mark

AMOUNT DUE _____

PAID VIA CASH CONTRACT/PURCHASE ORDER

OTHER 18 gals

Upon my request the above services were rendered in a satisfactory manner. The charges have been accepted as stated. Please Print _____
 Customer Signature _____

Tab 8



Client Services

Empowering Your Business



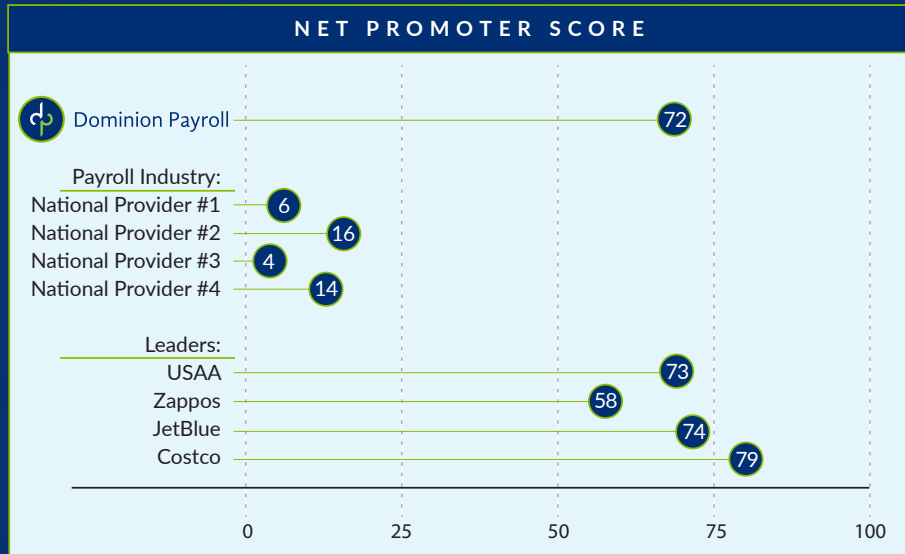
Dominion Payroll™

Dominion Payroll » Built on Service

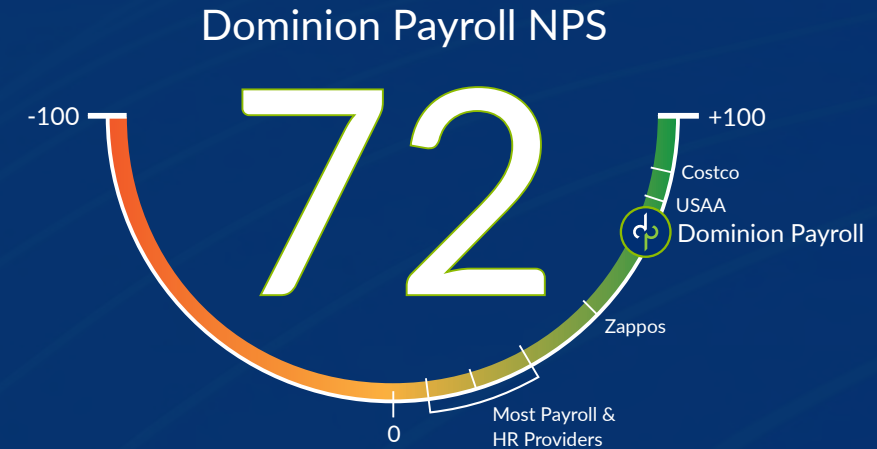
Delivering amazing customer service is the cornerstone of everything we do at Dominion Payroll and *THE WAY* that we differentiate ourselves in the marketplace. We know that our customers are the lifeblood of our business and we treat each one with the utmost care. Individual needs are addressed, customized solutions are built, questions are answered promptly. We have a **no voice-mail policy** (meaning you'll speak directly to one of our knowledgeable agents) and over 90% of calls are answered in 20 seconds.



How likely are you to recommend Dominion Payroll to a friend or colleague?



Our most recent score was 72 which puts us in the same range of some great companies.



% PROMOTERS - % DETRACTORS = (NPS) NET PROMOTER SCORE

The NPS is based on a 1-10 ranking of the question, “How likely are you to recommend Dominion Payroll to a friend or colleague?” Scores range from -100 (if every customer is a Detractor) to a high of +100 (if every customer is a Promoter).



Just ask our customers...

On a scale of 1-10 how happy are you with:

Dominion Payroll Customer Ratings (1-10 scale)



Response
Time



Overall
Satisfaction



Clarity and
Accuracy



Agent
Friendliness



Overall ease in
getting questions
answered

Client Reviews



"I've worked with four different payroll systems, and I can truthfully say your company has been the best to work with!"



"Your customer service team is top notch! When I call, or email, questions are answered promptly and issues resolved immediately."



"I have always loved our relationship with Dominion Payroll & can't imagine doing business with anyone else."



"Every single time I have called DP I have been helped by someone that stood out to me as being extremely pleasant, overly helpful and did their job phenomenally well. EVERY SINGLE TIME! You all have the most pleasant, cheerful and amazing customer service and staff I have ever come across."

Shared Support Team

At Dominion Payroll we employ a shared support team to manage client services. We have over 65 support specialists in tax, benefits, payroll, ACA, customer service, and 401k that can address your issues. Our ticketing system routes inquiries to the right department or individual faster than if you had to rely on one dedicated contact. That way when you have a need we are ready for you!

Call inquiries are handled with a SaaS-based VOIP system that is the backbone of our call center infrastructure. Call queues are monitored daily to effectively manage call volume across teams. We employ a no-voicemail policy so your call will be answered by a live agent in the US.

For email inquiries we employ Zendesk as a customized ticketing system to triage and address every email. The system is programmed to recognize client and topic codes to ensure that tickets are quickly routed to the correct team or individual.

Average hold time is **45 seconds** or less.

85% of support tickets are solved **within 24 hours**.



The Groves Golf and Country Club CDD

Human Capital Management Services

FREQUENCY OF PAY: BI-WEEKLY

DESCRIPTION	COST	QUANTITY	TOTAL
Base Payroll Processing Fee (<i>per EIN</i>)	50.00	1	\$50.00
Per Check Fee (per employee)	3.00	4	\$12.00
Federal, State & Local Payroll Tax Filing	0.00	1	\$0.00
Direct Deposit and/or Live Checks with Electronic Signature	0.00	4	\$0.00
Employee Self Service(ESS)	0.00	4	\$0.00
Integrated Time & Attendance	0.00	4	\$0.00
Electronic Onboarding of New Employees	0.00	4	\$0.00
Vacation/PTO Accrual Tracking, Request & Workflow notification	0.00	4	\$0.00
HRIS and Document Management (<i>Employee HR "file cabinet"</i>) Including: Employee contacts, licenses, skills, certifications, company asset tracking, disciplinary tracking, tracking and storing employer and employee documentation	0.00	4	\$0.00
Full Reporting Module (<i>Standard, Date Range, ACA, & Custom Report Writer</i>)	0.00	1	\$0.00

Per Processing \$62.00



Dominion Payroll™
Empowering Your Business

PERIODIC CHARGES

DESCRIPTION	COST
New Hire Mandatory Reporting & Setup <i>(Per new employee)</i>	\$3.00
Quarterly Processing and Reporting <i>(940 and 941s)</i>	\$35.00
Garnishments <i>(Per check)</i>	\$5.00

YEAR-END REPORTING

DESCRIPTION	COST
W-3 Preparation <i>(Per FEIN)</i>	\$60.00
W-2s <i>(Per employee)</i>	\$5.95

ONE-TIME CHARGES

DESCRIPTION	COST
Payroll HCM Implementation & Training	\$200.00

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Payroll Services Proposal for:

The Groves Golf and Country Club CDD

Christina Cunningham
8457901613
christinaRcunningham@gmail.com

June 16, 2021

Chuck Barreto
Accurate Payroll Solutions, Inc.
(813) 239-3082 Office
(813) 774-7874 Fax
chuck@aps-payroll.com
www.aps-payroll.com



About Accurate Payroll Solutions (APS)

APS is a full-service payroll processing company and insurance agency that provides not only general liability and commercial coverage, we also provide human resource consulting, and employee benefits with a convenient one-vendor relationship for the growth minded business.

Our commitment to customer service has not only established APS as a leader in Administrative Services Outsourcing (ASO) but has also helped to create a new level of credibility and customer confidence. This allows us to achieve our goal of developing a new market and not just a share of the existing one.

We have created a delivery model that balances the efficiency and convenience of state-of-the-art technologies with the peace-of-mind in knowing you have unfettered access to experts for advice and guidance with the complexities of having employees.



Every Pay Period

We provide:

- Payroll checks/direct deposits and Payroll E-Stub
- Employee earnings statements
- Payroll journal
- Department summary
- Timesheet
- Payroll deductions registers (as required)
- Transfer of funds from your account for all federal, state and local tax liabilities

On a Quarterly Basis

We provide:

- 941 Quarterly Return
- State Unemployment Insurance Return
- State Quarterly Wage Return
- Deposit for Federal Unemployment Insurance

Every Deposit

We will:

- Automatically deposit all tax liabilities on your behalf, including:
- FICA, Federal, State Withholding and SUI
- Notify you of all deposits made for your records

Additional Services

- Annual Payroll Reports on CD
- Employee Handbook Services
- Employee Background Checks
- Time & Attendance Software

Once a year

We will automatically file:

- Employer Federal and State W-2s
- W-3 recap of Federal Withholding
- 940 Federal Unemployment Insurance form
- Send copies of all filings to you for your records



Employee Benefits

We will consult with you and design a custom benefit program that meets the needs of both the executive as well as the front-line employees. Accessing both our depth of industry experience and the power of web-based insurance pricing tools, we will advise you on the most current and creative ways to contain the ever-increasing burden of insurance premiums in the following areas:

- Group Health (with or w/out Rx)
- Group Dental
- Group Vision
- Group Life (with or w/out AD&D)
- Group Short and/or Long-Term Disability
- 401k (with Profit Sharing options)
- APS Employee Benefits page for Individual Health Insurance and discount programs and any other group benefit you would like to make available to key or all employees of your company. Click this link for a preview <http://www.aps-payroll.com/users/serview.asp?suid=5285&pv=y>

Benefits Administration

Our Benefits Administration team allows you to outsource the administrative work associated with sponsoring benefit plans and annual enrollments. APS has strong working relationships with all the major carriers. We handle issues from enrollment to exiting a particular carrier or plan. And, of course, we will help with your COBRA administration.

APS HR Shield – Live HR Support

The phrase, “Your employees are your most valuable asset” has been updated to a more succinct term called “Human Capital.” The two mean the same thing. APS specializes in the management and development of the human capital within your organization. The direct and indirect cost of employee turnover can be reduced with the relative ease when you consult with one of our team experts.

Compliance with State and Federal Labor Laws is a growing difficulty facing businesses of all sizes. APS’s trusted advisors will help you navigate the regulatory waters related to Title VII, Workers’ Compensation, Unemployment, Disability, FMLA, ADA, COBRA, ADEA, ERISA, HIPAA in addition to DOL and INS concerns. Receive a complimentary **Compliance Audit** to determine the areas creating the greatest exposure for your company.

<u>Per Pay Period Services</u>	<u>Rate</u>	<u>Quantity</u>	<u>Total</u>
Payroll Service Fee (Bi-Weekly)	\$40.00	1	\$40.00
Payroll Checks	\$1.50	4	\$6.00
Direct Deposit Fee	\$6.85	1	\$6.85
Direct Deposit Checks	\$0.70	4	\$2.80
Delivery USPS	\$2.50	1	\$2.50
Delivery Courier	\$35.00	0	\$0.00
Next Day Delivery FED EX	\$25.00	0	\$0.00
Quick Books Import PPP	\$5.00	0	\$0.00

Per Pay Period Total \$58.15

<u>Quarterly & Annual Services</u>	<u>Rate</u>	<u>Quantity</u>	<u>Total</u>
Quarterly Reports (X 4)	\$30.00	4	\$120.00
W-2's, W-3 & 1099's	\$4.50	4	\$18.00
Annual Payroll Reports CD	\$75.00	0	\$0.00

Quarterly & Annual Services Total \$138.00

<u>Additional Services</u>	<u>Rate</u>	<u>Quantity</u>	<u>Total</u>
Employee Handbook	\$300.00	0	\$0.00
*Monthly WC Reporting and Payments	\$5.00	0	\$0.00
Time Clock Software	\$300.00	0	\$0.00
Workers Comp Audits	\$50.00	0	\$0.00
Unemployment Audits	\$50.00	0	\$0.00
**Customized Payroll Reports (each)	\$5.00	0	\$0.00
Signature Scan	\$50.00	0	\$0.00

Additional Services Total \$0.00

Annual Total \$1,649.90

* Requires an approved APS Pay As You Go Workers Compensation Policy.

** 401K reports, Vacation and Sick time accrual reports, Workers Compensation reports, Loan Status reports and several others to choose from.



To learn more about our payroll and insurance services please visit our website at www.aps-payroll.com and log in using:

Username = apspayroll

Password = guest

Thank you for allowing us the opportunity to meet with you and we are looking forward to a long lasting business relationship with you and your company.

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UNITED EMPLOYEE SERVICES
Your Partner in Employment



YOUR PARTNER
IN EMPLOYMENT

Proposal For: **The Groves**
 PEO Consultant: Tracy French
 Payroll Cycle: BI-WEEKLY

Date: 6/17/21
 Payroll Per Cycle: 8,653.85



The following proposed Service Fee schedule is based on the information provided to United Employee Services by your company. United Employee Services' service fee will reduce by the applicable amount below when statutory limits for state and federal taxes are reached per employee.

W/C Description	W/C Class Code	FICA	FUTA	SUTA	WC	EPLI Insurance	Service Fee
Clubhouse Manager & Attendant	9012	7.65%	0.60%	3.00%	0.93%	0.25%	13.85%
Maintenance	9015	7.65%	0.60%	3.00%	3.81%	0.25%	16.73%
Clerical	8810	7.65%	0.60%	3.00%	0.00%	0.25%	12.92%
Administrative Fee per Employee per Pay Period		30.77					
One-time Implementation Fee		250.00					
Delivery Charge per Payroll	PICKUP/EMAIL/PRINT ONLINE - FREE						

The proposal is contingent on, but not limited to, the following:

Contingent upon workers' compensation approval. Three years of currently valued loss runs required. Pricing is for illustrative purposes only, approved pricing requires completion of full submission.

United Employee Services' Service Fees includes Workers' Compensation, Statutory Taxes (FICA/FUTA/SUTA), Payroll Processing, related Government Reporting, Benefit Administration and Employment Practices Liability Insurance per workers' compensation classification. If the final wages, workers' compensation data, credit information or state unemployment data materially differs from the proposed information (including recently released new rates or modifiers) this could delay the approval process and may lead to revising our original proposal. The total wages of all assigned employees are required per pay cycle.

Note: Workers' Compensation underwriting approval required

This is subject to final approval by United Employee Services and expires: _____ 8/16/2021

Presented by: _____

Accepted by: _____

Plan Comparison Template	Humana Dental Unlimited			
	<u>In Network</u>	<u>Out Network</u>		
Calendar-year deductible (excludes orthodontia services)	\$50 / \$150	\$50 / \$150		
Calendar-year annual maximum (excludes orthodontia services)	Unlimited			
	After you reach the annual maximum amount, you will receive 30 percent coinsurance on preventive, basic, and major services for the rest of the year (excludes orthodontia.)			
Preventive services				
•Routine oral examinations (2 per year)	100% no deductible, does not apply against annual maximum	100% no deductible, does not apply against annual maximum		
•Bitewing x-rays (2 films under age 10, up to 4 films ages 10 and older)				
•Routine cleanings (2 per year)				
•Fluoride treatment (1 per year, through age 14)				
•Sealants (permanent molars, through age 14)				
•Space maintainers (primary teeth, through age 14)				
•Oral Cancer Screening (1 per year, ages 40 and older)				
Basic services				
•Emergency care for pain relief	90% after deductible	80% after deductible		
•Amalgam fillings (1 per tooth every 2 years, composite for anterior/front teeth)				
•Composite fillings (1 per tooth every 2 years, molar teeth)				
•Oral surgery (tooth extractions including impacted teeth)				
•Stainless steel crowns				
•Harmful habit appliances for children (1 per lifetime, through age 14)				
•Periodontics (periodontal cleanings 4 per year, scaling/root planing and surgery 1 per quadrant every 3 years)				
•Endodontics (root canals 1 per tooth per lifetime and 1 re-treatment)				
Major services				
•Crowns (1 per tooth every 5 years)			60% after deductible	50% after deductible
•Inlays/onlays (1 per tooth every 5 years)				
•Bridges (1 per tooth every 5 years)				
•Dentures (1 per tooth every 5 years)				
•Denture relines/rebases (1 every 3 years, following 6 months of denture use)				
•Denture repair and adjustments (following 6 months of denture use)				
•Implants (1 every 5 years limited to crowns, bridges, and dentures. Coverage limited to equivalent cost of a non-implant service. Implant placement itself is not covered)				
Orthodontia services				
Lifetime Maximum	Child orthodontia covers children through age 18. Plan pays 50 percent (no deductible) of the covered orthodontia services, up to: \$1,500 lifetime orthodontia maximum.			

Coverage Level	Humana Dental Unlimited
Employee Only	\$31.99
Employee + Spouse	\$63.97
Employee + Child(ren)	\$93.25
Family	\$127.76

Plan Comparison Template	Humana Dental High	
	<i>In Network</i>	<i>Out Network</i>
Calendar-year deductible (excludes orthodontia services)	\$50 / \$150	\$50 / \$150
Calendar-year annual maximum (excludes orthodontia services)	\$1,500	
	After you reach the annual maximum amount, you will receive 30 percent coinsurance on preventive, basic, and major services for the rest of the year (excludes orthodontia.)	
Preventive services		
•Routine oral examinations (2 per year)		
•Biteewing x-rays (2 films under age 10, up to 4 films ages 10 and older)		
•Routine cleanings (2 per year)		
•Fluoride treatment (1 per year, through age 14)	100% no deductible, does not apply against annual maximum	100% no deductible, does not apply against annual maximum
•Sealants (permanent molars, through age 14)		
•Space maintainers (primary teeth, through age 14)		
•Oral Cancer Screening (1 per year, ages 40 and older)		
Basic services		
•Emergency care for pain relief		
•Amalgam fillings (1 per tooth every 2 years, composite for anterior/front teeth)		
•Composite fillings (1 per tooth every 2 years, molar teeth)		
•Oral surgery (tooth extractions including impacted teeth)		
•Stainless steel crowns	90% after deductible	80% after deductible
•Harmful habit appliances for children (1 per lifetime, through age 14)		
•Periodontics (periodontal cleanings 4 per year, scaling/root planing and surgery 1 per quadrant every 3 years)		
•Endodontics (root canals 1 per tooth per lifetime and 1 re-treatment)		
Major services		
•Crowns (1 per tooth every 5 years)		
•Inlays/onlays (1 per tooth every 5 years)		
•Bridges (1 per tooth every 5 years)		
•Dentures (1 per tooth every 5 years)		
•Denture relines/rebases (1 every 3 years, following 6 months of denture use)	60% after deductible	50% after deductible
•Denture repair and adjustments (following 6 months of denture use)		
•Implants (1 every 5 years limited to crowns, bridges, and dentures. Coverage limited to equivalent cost of a non-implant service. Implant placement itself is not covered)		
Orthodontia services		
Lifetime Maximum	Child orthodontia covers children through age 18. Plan pays 50 percent (no deductible) of the covered orthodontia services, up to: \$1,500 lifetime orthodontia maximum.	

Coverage Level	Humana Dental High
Employee Only	\$27.57
Employee + Spouse	\$55.15
Employee + Child(ren)	\$80.39
Family	\$110.14

Plan Comparison Template

	Humana Dental Low	
	<i>In Network</i>	<i>Out Network</i>
Calendar-year deductible (excludes orthodontia services)	\$50 / \$150	\$50 / \$150
Calendar-year annual maximum (excludes orthodontia services)	\$1,000	
	After you reach the annual maximum amount, you will receive 30 percent coinsurance on preventive, basic, and major services for the rest of the year (excludes orthodontia.)	
Preventive services		
•Routine oral examinations (2 per year)	100% no deductible, does not apply against annual maximum	80% no deductible, does not apply against annual maximum
•Bitewing x-rays (2 films under age 10, up to 4 films ages 10 and older)		
•Routine cleanings (2 per year)		
•Fluoride treatment (1 per year, through age 14)		
•Sealants (permanent molars, through age 14)		
•Space maintainers (primary teeth, through age 14)		
•Oral Cancer Screening (1 per year, ages 40 and older)		
Basic services		
•Emergency care for pain relief	80% after deductible	50% after deductible
•Amalgam fillings (1 per tooth every 2 years, composite for anterior/front teeth)		
•Composite fillings (1 per tooth every 2 years, molar teeth)		
•Oral surgery (tooth extractions including impacted teeth)		
•Stainless steel crowns		
•Harmful habit appliances for children (1 per lifetime, through age 14)		
Major services		
•Crowns (1 per tooth every 5 years)	50% after deductible	50% after deductible
•Inlays/onlays (1 per tooth every 5 years)		
•Bridges (1 per tooth every 5 years)		
•Dentures (1 per tooth every 5 years)		
•Denture relines/rebases (1 every 3 years, following 6 months of denture use)		
•Denture repair and adjustments (following 6 months of denture use)		
•Implants (1 every 5 years limited to crowns, bridges, and dentures. Coverage limited to equivalent cost of a non-implant service. Implant placement itself is not covered)		
•Periodontics (periodontal cleanings 4 per year, scaling/root planing and surgery 1 per quadrant every 3 years)		
•Endodontics (root canals 1 per tooth per lifetime and 1 re-treatment)		
•Orthodontia services		
Lifetime Maximum	Child orthodontia covers children through age 18. Plan pays 50 percent (no deductible) of the covered orthodontia services, up to: \$1,000 lifetime orthodontia maximum.	

Coverage Level	Humana Dental Low
Employee Only	\$19.21
Employee + Spouse	\$38.41
Employee + Child(ren)	\$55.78
Family	\$76.35

Plan Comparison Template	Humana Dental Preventive	
	In Network	Out Network
Calendar-year deductible (excludes orthodontia services)	\$50 / \$150	\$50 / \$150
Calendar-year annual maximum (excludes orthodontia services)	\$1,000	
	After you reach the annual maximum amount, you will receive 30 percent coinsurance on preventive, basic, and major services for the rest of the year (excludes orthodontia.)	
Preventive services		
•Routine oral examinations (2 per year) •Bitewing x-rays (2 films under age 10, up to 4 films ages 10 and older) •Routine cleanings (2 per year) •Fluoride treatment (1 per year, through age 14) •Sealants (permanent molars, through age 14)	100% no deductible, does not apply against annual maximum	100% no deductible, does not apply against annual maximum
•Space maintainers (primary teeth, through age 14) •Oral Cancer Screening (1 per year, ages 40 and older)		
Basic services		
•Emergency care for pain relief •Amalgam fillings (1 per tooth every 2 years, composite for anterior/front teeth) •Composite fillings (1 per tooth every 2 years, molar teeth) •Oral surgery (tooth extractions including impacted teeth)	80% after deductible	80% after deductible
More value basic services & Major services		
•Crowns (1 per tooth every 5 years) •Inlays/onlays (1 per tooth every 5 years) •Bridges (1 per tooth every 5 years) •Dentures (1 per tooth every 5 years) •Denture relines/rebases (1 every 3 years, following 6 months of denture use) •Denture repair and adjustments (following 6 months of denture use) •Implants (1 every 5 years limited to crowns, bridges, and dentures. Coverage limited to equivalent cost of a non-implant service. Implant placement itself is not covered) •Periodontics (periodontal cleanings 4 per year, scaling/root planing and surgery 1 per quadrant every 3 years) •Endodontics (root canals 1 per tooth per lifetime and 1 re-treatment) •Stainless steel crowns •Harmful habit appliances for children (1 per lifetime, through age 14)	These Services are not covered under this plan. Member may receive a discount on non-covered services and may contact their participating provider to determine if any discounts are available on non-covered services.	
Orthodontia services Lifetime Maximum	These Services are not covered under this plan. Member may receive a discount on non-covered services and may contact their participating provider to determine if any discounts are available on non-covered services.	

Coverage Level	Humana Dental Preventive
Employee Only	\$10.75
Employee + Spouse	\$24.33
Employee + Child(ren)	\$28.55
Family	\$44.96

Plan Comparison Template

Humana Vision

	In Network	Out Network
Vision care services		
Exam with dilation as necessary	\$10	Up to \$30
Retinal imaging	Up to \$39	Not Covered
Contact lens exam options**		
*Standard contact lens fit and follow-up	Up to \$55	Not covered
*Premium contact lens fit and follow-up	10% off retail	Not covered
Frames		
Frames***	\$130 allowance 20% off balance over \$130	\$65 allowance
Standard plastic lenses****		
*Single vision	\$15	Up to \$25
*Bifocal	\$15	Up to \$40
*Trifocal	\$15	Up to \$60
*Lenticular	\$15	Up to \$100
Covered lens options****		
*UV coating	\$15	Not covered
*Tint (solid and gradient)	\$15	Not covered
*Standard scratch-resistance	\$15	Not covered
*Standard polycarbonate - adults	\$40	Not covered
*Standard polycarbonate - children <19	\$40	Not covered
*Standard anti-reflective coating	\$45	Not covered
*Premium anti-reflective coating	Premium anti-reflective coatings as follows:	Premium anti-reflective coatings as follows:
- Tier 1	\$57	Not covered
- Tier 2	\$68	Not covered
- Tier 3	80% of charge	Not covered
*Standard progressive (add-on to bifocal)	\$15	Up to \$40
*Premium progressive	Premium progressives as follows:	Premium progressives as follows:
- Tier 1	\$110	Not covered
- Tier 2	\$120	Not covered
- Tier 3	\$135	Not covered
- Tier 4	\$90 copay, 80% of charge less \$120 allowance	Not covered
*Photochromatic / plastic transitions	\$75	Not covered
*Polarized	20% off retail	Not covered
Contact lenses***** (applies to materials only)		
*Conventional	\$130 allowance, 15% off balance over \$130	\$104 allowance
*Disposable	\$130 allowance	\$104 allowance
*Medically necessary	\$0	\$200 allowance
Frequency		
*Examination	Once every 12 months	Once every 12 months
*Lenses or contact lenses	Once every 12 months	Once every 12 months
*Frame	Once every 12 months	Once every 12 months
Diabetic Eye Care: care and testing for diabetic members		
*Examination	\$0	Up to \$77
- Up to (2) services per year		
*Retinal Imaging	\$0	Up to \$50
- Up to (2) services per year		
*Extended Ophthalmoscopy	\$0	Up to \$15
- Up to (2) services per year		
*Gonioscopy	\$0	Up to \$15
- Up to (2) services per year		
*Scanning Laser	\$0	Up to \$33
- Up to (2) services per year		
Orthodontia services		

*Member costs may exceed \$39 with certain providers. Members may contact their participating provider to determine what costs or discounts are available.

**Standard contact lens exam fit and follow up costs and premium contact lens exam discounts up to 10% may vary by participating provider.

Members may contact their participating provider to determine what costs or discounts are available.

***Discounts may be available on all frames except when prohibited by the manufacturer.

****Lens option costs may vary by provider. Members may contact their participating provider to determine if listed costs are available.

*****Plan covers contact lenses or frames, but not both, unless you have the Eye Glass and Contact Lens Rider.

Coverage Level

Humana Vision Monthly

Employee Only	\$7.47
Employee + Spouse	\$14.94
Employee + Child(ren)	\$15.69
Family	\$23.91

Flexible Spending Accounts

United Employee Services offers a Health Flexible Spending Account and a Dependent Care Flexible Spending Account. These plans permit your employees to set aside money pre-tax for qualified health and dependent care expenses.

Plan Highlights

- FSA debit card available for easy transactions.
- Reimbursement checks may be deposited directly into your account.
- Deductions begin with the first paycheck after date of hire.
- The plan year runs from January 1 through December 31.
- The FSA will only pay for expenses that have been incurred within the plan year.
- The contribution limit for health FSA is \$2,750 per plan year.
- The contribution limit for Dependent FSA is \$5,000 per plan year for those who file jointly or are single head of household. The contribution limit for the Dependent FSA is \$2,500 for those who file separate returns.
- IRS guidelines state that unused money left in the account at the end of the plan year must be claimed within the 90 day run out period, or the monies will be forfeited.
- IRS guidelines state that you cannot change or revoke your elections during the plan year unless there is a specific change of status (such as birth, death in the family, marriage, divorce, child ceasing to be a dependent, employment or termination of employment of spouse, employment change from full time to part time or vice versa).
- Any qualified changes must be made within 30 days of the event.

A partial listing of eligible expenses

Health Accounts

Doctor / Dentist Co-pay
Deductibles
Prescription Co-Pay
Routine Physical
Orthodontia
Oral Surgery
Contacts, lenses, & Eyeglasses

Dependent Care Accounts

Daycare Centers
Elder Care
Family Childcare
Day Camps
Preschool
After School Care
Nanny/Au Pair

Employer Paid Group Life and AD&D

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Benefit Descriptions

*Benefit Amount:	Group option of: \$10,000, \$25,000, \$50,000, 1x Salary, or 2x Salary (\$200,000 Max)
Age Reduction:	35% of the pre-age 65 amount at age 65; and an additional 15% of the pre-age 65 amount
Guarantee Issue:	\$200,000
**Living Benefit Rider:	75% to \$500,000
Waiver of Premium:	Included, disability starts before age 60 and lasts 9 months.
Family Medical Leave Ext.:	Yes
Bereavement Counseling:	Yes
Travel Assistance:	Yes
Portability:	Lesser of 2 yrs or case term
EAP:	Yes, 3 Face-to-Face Visits, Per Issue, Per Person, Per Year
24-Hour Global Travel Assistance:	Yes
Identity Theft Protection:	Yes
AD&D Coverage:	24 Hour, excludes retirees.
Seat Belt Benefit:	\$0
Seat Belt/Air Bag Max:	\$25,000
Child Education Benefit:	5% to \$5,000, 4 years
Spouse Education Benefit:	to \$3,000
Survivor Benefit:	1% to \$1,000

*Flat/Incremental benefits may be subject to an earnings cap, as described on the Limitations page.

**This may be expressed as Accelerated Benefit or Imminent Death Benefit.

Basic Life and AD&D Costs

Basic Life and AD&D:	\$0.18 per \$1,000 of benefit
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Employer Paid Long Term Disability

Eligibility

Each Active Full-Time Employee working 30 hours or more per week and earning a minimum salary of \$15,000 per year, except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Benefit Descriptions

Benefit Amount:	60% of covered monthly earnings
Monthly Maximum:	\$5,000
Elimination Period:	90 days
Benefit Duration:	Extended-ADEA-B
Social Security Integration:	Full Family
Minimum Benefit:	\$100
Family Leave:	Yes
Mental & Nervous Limitation:	24 month limit
Drug & Alcohol Limitation:	24 month limit
Limited Benefit Option:	None
Pre-Existing Limitation:	3/12
Survivor Benefit:	3 Months
Managed Rehab Option:	Included
Work Incentive Benefit:	12 Months
Child Care:	to age 14/\$250
Worksite Mod Benefit:	100% up to \$2,000
Own Occupation Coverage:	24 Months
Partial Disability:	Yes
Specific Indemnity:	Yes
Travel Assistance:	Yes

Employer Paid Long Term Disability Costs

Per \$100 of Monthly Payroll	\$0.49
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Note: Premium/benefit is payable in US currency.

Voluntary Term Life

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Benefit Descriptions

Increments of \$10,000 to \$500,000 max

Priced in \$10,000 increments

Employee Guaranteed Issue amount of \$200,000 (Evidence of Insurability required over Age 70)

Spouse Guaranteed Issue amount of \$50,000 (Evidence of Insurability required over Age 60)

Child Option of \$10,000 – all Guaranteed Issue

Spouse can purchase without the EE needing to elect (not limited to 50% of EE amount). Spouse rates based on SP Age.

Age reductions start at Age 75

Conversion and Portability

Age Band	Rate per \$10,000 of Benefit
Under 20	\$0.54
20-24	\$0.54
25-29	\$0.58
30-34	\$0.75
35-39	\$1.05
40-44	\$1.57
45-49	\$2.47
50-54	\$3.62
55-59	\$5.43
60-64	\$7.65
65-69	\$10.95
70+	\$20.73
Child	\$1.50

Voluntary Short Term Disability

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Benefit Descriptions

Increments of \$25 from \$100 to \$1,250 per week, not to exceed 60% of covered earnings

14/14 Elimination Period

90 Day Benefit Duration

3/12 Pre-ex

Age Band	Rate per \$10,000 of Benefit
18-24	\$0.38
25-29	\$0.44
30-34	\$0.44
35-39	\$0.35
40-44	\$0.33
45-49	\$0.38
50-54	\$0.48
55-59	\$0.57
60-64	\$0.64
65-69	\$0.80
70+	\$0.85

Voluntary Long Term Disability

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Benefit Descriptions

Increments of \$100 from \$500 to \$6,000 per month, not to exceed 60% of covered earnings

90 Day Elimination Period (dovetails with STD)

2 Year Own Occupation, then Any Occupation to full duration

Duration is to Social Security Normal Retirement Age

3/12 Pre-ex

Age Band	Rate per \$10,000 of Benefit
18-24	\$0.24
25-29	\$0.39
30-34	\$0.70
35-39	\$1.12
40-44	\$1.94
45-49	\$2.54
50-54	\$3.59
55-59	\$4.63
60-64	\$3.57
65-69	\$2.41
70+	\$1.75

Voluntary Critical Illness - Payable directly to the member

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Critical Illness Trigger	Triggers Covered
Life Threatening Cancer	Yes
Carcinoma in Situ – Partial Benefit (25%)	Yes
Heart Attack	Yes
Coronary Disease – Partial Benefit (25%)	Yes
Major Organ Failure	Yes
Paralysis	Yes
Coma	Yes
Stroke	Yes
Skin Cancer – Partial Benefit (5%)	Yes
Occupational HIV	Yes
Occupational Hepatitis	Yes
Preventive Screening (Wellness)	\$50 per person in family (up to 4/year)

• **Wellness Benefit – \$50 Wellness Benefit per person, up to 4x per family per year**

- Guaranteed issue; no medical questions
- Pays upon diagnosis
- Guaranteed issue; no medical questions
- No pre-existing conditions exclusions

Employee/Spouse Age Categories (Attained Age)	Weekly Rates	Bi-Weekly Rates
	(Monthly Rates per \$1,000) *rounded up to nearest 10th	(Monthly Rates per \$1,000) *rounded up to nearest 10th
0-29	\$0.07	\$0.14
30-39	\$0.14	\$0.28
40-49	\$0.29	\$0.58
50-59	\$0.60	\$1.20
60-69	\$1.10	\$2.20
70+	\$2.53	\$5.06
Child Rate	\$0.07	\$0.14

Voluntary Accident - Payable directly to the member

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Product Feature	Plan Payouts
Initial Hospital Admission / ICU	\$1,000 / \$1,500
Hospital Confinement per day (365 day max)	\$200 per day
ICU Confinement (30 day max)	\$400 per day
Organized Youth Sports Benefit – pays additional amount up for Dependent up to age 18	20% additional benefit
Rehab (30 day max)	\$100 per day
24-Hour versus Off-the-job coverage	24-Hour
AD&D	Yes – 50K/25K/10K
Preventive Screening (Wellness)	\$100 pp in family (up to 4/year)
Ambulance – Air / Ground	\$1,500 / \$300
Emergency Treatment	125
X-Rays / CT / MRI	\$30 / \$150 / \$150
Initial Physician Office Visit / Follow-up	\$75 / \$75
Transp. / Lodging – more than 100 miles from home	\$500 / \$100 (per day)
Fractures & Dislocations	\$3,200 - \$7,500
Paralysis – Para & Hemi / Quadraplegia	\$5,000/ \$10,000
Surgery	\$150 - \$1,500
Appliances / Prosthesis	\$100 - \$1,000

- **Wellness Benefit – \$100 Wellness Benefit per person, up to 4x per family per year**
- Enhanced Organized Youth Sports Benefit – this policy will pay a 20% additional benefit.
- Other benefits include Lacerations, Epidural Anesthesia, Eye/Dental Injury, Physical Therapy, Chiropractic, Blood/Plasma/Platelets, Burns, Coma, Concussion, etc.
- Guaranteed issue; no medical questions
- No pre-existing conditions exclusions

Rating Tier	Weekly Rates	Bi-Weekly Rates
EE	\$3.48	\$6.96
Employee + Spouse	\$5.62	\$11.24
Employee + Child(ren)	\$6.38	\$12.76
Family	\$8.72	\$17.44

Voluntary Hospital Indemnity

Eligibility

Each Active Full-Time Employee working 30 hours or more per week except any person working on a temporary or seasonal basis.

Our standard eligibility includes employees who are US citizens working in the US; contact your sales office if you have employees who are not US citizens working in the US, and you'd like us to consider them in the eligibility.

Product Feature	Plan Payouts
Hospital Room and Board per day (180 days per coverage year)	\$100
Hospital Admission Benefit (1 day per coverage year)	\$2,000
Wellness Screening Benefit	\$50

• **Wellness Benefit – \$50 Wellness Benefit per person, up to 4x per family per year**

- Guaranteed issue; no medical questions
- No pre-existing conditions exclusions
- No maternity exclusion or waiting period
- Newborn covered for 30 Days, including payout for newborn under Hospital Admission and Room & Board Benefit
- No Deductibles

Employee/Spouse Age Categories (Attained Age)	Weekly Rates	Bi-Weekly Rates
Employee Only	\$6.47	\$12.94
Employee Spouse	\$13.66	\$27.32
Employee and Children	\$9.70	\$19.40
Family	\$16.89	\$33.78

MARKETPLACE



SIGN UP

Signing up is quick and easy. Just enter your email address, follow the verification link, and start saving! You'll have access to hundreds of exclusive offers and endless ways to save.



SHOP

The IOA Discount Marketplace offers you exclusive ways to save on products and services you use every day. Shop everything from hotels and car rentals to flowers and gifts!



SAVE

With this site, you could save up to \$2,000 a year! Lower your monthly bills, save on big purchases, plan a vacation, and even refinance loans. It all adds up

[HTTPS://IOAUSA.SAVINGS.BENEPLACE.COM](https://ioausa.savings.beneplace.com)

EMPLOYEE ASSISTANCE PROGRAM

Program Access

- All Covered Employees and Family Members Eligible, Regardless of Location or Relationship.
- 24/7, 365 Days-a-year Dedicated Toll-Free Line, Always Live Answer.
- Website, Mobile App, IM, Text, Chat, Email and Video Chat Access to Services.

Assessment and Referral Services

- *Unlimited* Telephonic Assessment and Referral
- Up to 3 Face-to-Face Diagnostic and Short-Term Problem Resolution Sessions.
- 24/7 Access to Clinicians for Urgent Matters.

Legal and Financial Services

- *Unlimited* Phone Consultation for Any Financial Issue.
- *Unlimited* In-Office or Phone Consultation for Any Legal Issue, 25% Discount for Services Beyond Initial Consultation.
- Online Legal and Financial Resource Center Including Document Preparation.

Work-Life Benefits and Resources

- *Unlimited* Phone Assessment and Referral for Any Work-Life Need.
- *Unlimited* Child, Elder, and Pet Care Referrals and Resources
- *Unlimited* Education, Personal Services, and Health and Wellness Referrals and Resources.
- *Unlimited* Veteran Resources and Support Including Veteran Resource Website.
- Online Resources and Tools for 100+ Work-Life Topics

LEGALSHIELD - IDSHIELD

LegalShield Plan Benefits*:

- Legal Consultation and Advice
- Court Representation
- Dedicated Law Firm
- Legal Document Preparation and Review
- Letters and Phone Calls Made on Your Behalf
- Speeding Ticket Assistance
- Will Preparation
- 24/7 Emergency Legal Access
- Mobile Ap

IDShield Plan Benefits*:

- Identity Consultation and Advice
- Dedicated Licensed Private Investigators
- Identity and Credit Monitoring
- Social Media Monitoring
- Child Monitoring (family plan only)
- Comprehensive Identity Restoration
- Identity and Credit Threat Alerts
- 24/7 Emergency Access
- Mobile App

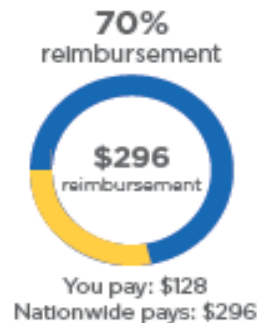
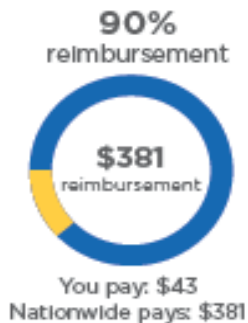
*This is a general overview of the legal and identity theft protection plans available from LegalShield for illustration purposes only. For complete terms, coverage and conditions, please see a summary plan description.

PET INSURANCE FROM NATIONWIDE

- Get cash back on eligible vet bills - Choose from three levels of reimbursement: 90%, 70% or 50%*.
- Available exclusively for employees - These plans aren't available to the general public.
- Same price for pets of all ages - Your rate won't go up because your pet had a birthday.
- Use any vet, anywhere - No networks, no pre-approvals
- Optional wellness coverage available - Includes spay/neuter, dental cleaning, exams, vaccinations and more.

Choose the reimbursement level that fits your needs

Problems such as upset stomach are among the most common reasons dogs and cats go to the vet. The average cost for this kind of visit is **\$424**. Here's how My Pet Protection would cover the bill.*



Examples reflect reimbursement after \$250 annual deductible has been fulfilled.

THE SEAMLESS TRANSITION

The transition to a co-employment arrangement can seem daunting. From benefits enrollment forms to tax schedules and payroll, the list of details keeps growing.

Details are why United Employee Services developed a structured implementation process to make sure every customer, every employee and every detail is covered.

Your United Employee Services team includes:

- An Implementation Specialist to ensure a smooth transition
- An Account Manager to coordinate daily activities
- A Payroll Technician
- Specialists in Risk Management, HR Consulting and Benefits, as needed

UNITED EMPLOYEE SERVICES YOUR PARTNER IN EMPLOYMENT

At United Employee Services, we are the experts who provide a broad range of solutions in HR Consulting, Payroll Administration and more. United Employee Services has systems, processes and technology in place that free you to do what you do best...manage your business.

When you partner with United Employee Services for your HR-related outsourcing and consulting, you'll find:

- More time...to manage and grow your business
- More money...when you can concentrate on ways to improve your bottom line
- More quality...knowing that you can rely on the United Employee Services team of experts

We're the experts. We have the systems. We have the technology. We have the strategic partners.

NOW ALL WE NEED IS YOU.

Tab 9



The Groves CDD Aquatics

Kevin Riemensperger

6/24/2021 1:34 PM

Steadfast Environmental
30435 Commerce Drive Suite 102
San Antonio, FL 33576
813-836-7940 | office@SteadfastEnv.com



Site: 1



Comments:
Pond 1 is in the process of improvement. Salvinia was spotted in the pond (Pic3). The amount of algae and nuisance grasses continues to decrease as treatments progress among the beneficial Gulf Spikerush plants. There is currently maintenance being done to the drainage structures in the pond (Pic2).

Site: 4



Comments:
Pond 4 is in excellent condition, there is no algae activity and only a light amount of Spatterdock in the pond. The banks are pristine.

Site: 10



Sump 10 is in good condition. The shoreline is nearly clear of any nuisance grasses however some pockets of Slender Spikerush persist. This includes some floating mats (pic3) of these grasses, as they were recently covered with water and are beginning to decay.

Site:



Comments:

Pond F-N is in excellent condition. The banks are pristine, and there is no algae activity. There are beautiful native Arrowhead and Florida Water Lily plants.

Site:



Pond F-S is in near excellent condition. There is no algae activity while the shoreline grasses are dead from prior treatment.

Site: 14



Sump 14 is in excellent condition. Zero algae activity was recorded, and there has been good coverage of non-native grass species being treated with zero damage to beneficial species.

Site: 6



Pond 6G is in good condition. No algae activity was observed, however Slender Spikerush, Torpedoglass, & Babytears were observed among the Arrowhead plants. Treatment on these target species will continue next visitation.

Site: 5



Pond 5 is in great condition. There is no algae activity, with only a minor amount of nuisance grasses among beneficial species. These are in the process of being treated.

Site: 2-1



Pond 2C-1 has seen a reduction in most shoreline grasses. Large swaths of algae were observed, though these had obviously been previously treated, and are nearly done decaying. Desiccation will finish within the next few days.

Site: 7



The pond is in good condition. A minor mass of Slender Spikerush was seen near the bridge, while the Spatterdock perimeter is being maintained. Otherwise, large game fish were again observed hunting among the Spatterdock. A wildlife haven.



Management Summary

With Summer having finally arrived, June continues the trend seen during the end of Spring. Humidity levels remain high. As do the ambient temperatures during the day. Recent rainfall events have caused an increase in the waterline in some of the ponds. And, thanks to this, many areas that were once hot, shallow algae pools are now looking much cleaner and clearer. Unfortunately, a sudden increase in rainfall often leads to an increase in the amount of debris seen in the waterbodies. As refuse that had collected over the course of the dry period, inside the previously barren stormwater drains, is flushed into the ponds by the influx of new water. Additionally, these rains can wash fertilizers from golf course grasses into the adjacent ponds; a kickstart for algal growth. These will be the primary issues to look out for in the coming weeks.

At the time of this report, all ponds had been treated as of 6/15/21. Across the inspected ponds, algae activity was (pleasantly) either nonexistent, or at a minimum. Mostly taking the form of either light planktonic algae activity or zones that were already in an advanced state of decay (This being the only exception, on pond 2C-1). Shoreline grasses such as Slender Spikerush & Torpedograss were observed in significant amounts in only 1 pond (pond 6G, and to a lesser extent pond 1). These nuisance grasses will be targets during the next scheduled maintenance event on 6/29/21. Treatments administered that date should abate or resolve growth. As this is peak growing season however, routine follow-up treatments are necessary to maintain the aesthetics of the ponds.

Despite the lowered water levels, many of the ponds' exposed banks are in great shape (free of nuisance species). Notably however, grasses were observed on pond 6G. This will be the primary target for the upcoming maintenance event.

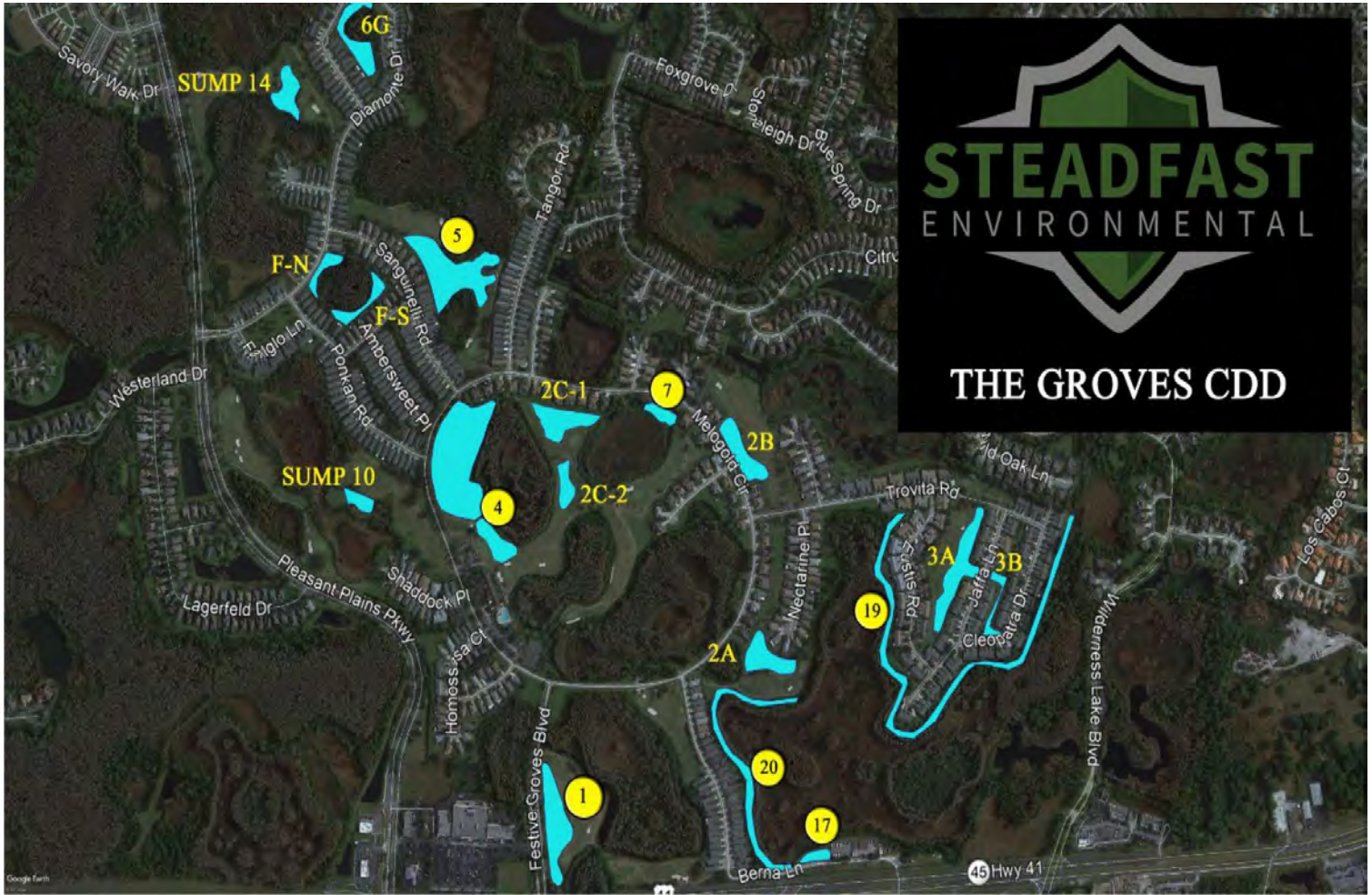
Finally, though they were not included in this report, waterways 19 & 20 are still undergoing treatments to help clear the growth that has taken hold. Steadfast wishes a reminder that this process will be gradual, given the extent of the vegetation that was allowed to take hold in these areas.

Recommendations / Action Items

Continue to remain on top of any algal growth.

Continue to treat for nuisance grasses on those ponds which still have them intertwined with the beneficial species.

Thank you for choosing Steadfast Environmental!



Steadfast Environmental, LLC
30435 Commerce Drive Suite 102
San Antonio, FL 33576
813-836-7940 | office@SteadfastAlliance.com

Tab 10



The Groves Community Development District (CDD)

The Groves Golf & Country Club
7924 Melogold Circle • Land O Lakes, FL • 34637
Phone: 813-995-2832 • Fax: 813-929-8592

June 2021

Completed/Started Projects

1. Road Resurfacing: Mr. Allison and Gregg met with vendor to discuss the all the marks on the roadways and all of the cul-de-sacs and what will be done to repair them.
2. Tennis Courts: The plastic umbrella holders and new umbrellas arrive and were installed. New windscreens have arrived and are being installed.
3. Pool Project:
Phoenix Pools: Waiting on proposal from Phoenix Pools
Admiral Outdoor Furniture – \$24,267.17
4. Lanai Project:
 - a. Lifestyle Remodeling – \$49,225.
 - b. Armortech Windows & Doors – \$47,647.
 - c. Tropicana Screen & Glass – \$29,340.
5. Proposals for new gutters at pump house and golf maintenance building:
 - a. Adept Gutters – \$7,026.
 - b. MD Seamless Gutters – \$3,835.
 - c. Rain Control Gutters – \$2,129.
6. Clubhouse gutter leaf guards have been installed.
7. Sound system upgrade: Still seeking proposals.
8. Looking at exterior lighting for the clubhouse. There is not enough lighting for safety reasons. Seeking proposals.
9. We are looking at all Rim Ditches throughout the property. A company has been hired to start the cleaning out of all ditches including blockages that are preventing the flow of water. The Vendor is Mike at World of Lawn Craft
10. Card Room AC was repaired.



The Groves Community Development District (CDD)

11. Fit Logic:

- a. Performed quarterly maintenance.
- b. Repaired bottom grips and overlay on recumbent bike.
- c. Currently obtaining a proposal for two treadmill walking belts.

Tab 11

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, June 1, 2021 at 6:00 p.m.**, held at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 33637.

Present and constituting a quorum:

Bill Boutin	Board Supervisor, Chairman
Richard Loar	Board Supervisor, Vice Chairman
Jimmy Allison	Board Supervisor, Assistant Secretary
Christina Cunningham	Board Supervisor, Assistant Secretary
James Nearey	Board Supervisor, Assistant Secretary

Also present were:

Aimee Brandon	District Manager, Rizzetta & Co, Inc.
Dana Collier	District Counsel, Straley, Robin & Vericker
Mark Bufano	Operations Manager
Stephen Brelitc	DE, JMT Eng Services

Audience: **Present**

FIRST ORDER OF BUSINESS **Call to Order**

Ms. Aimee Brandon called the meeting to order and performed roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS **Audience Comments**

The Board received audience comments regarding; security concerns at the entrances and cost versus value received from their services, request for all ponds to be featured in the aquatics report, request for audio equipment update, questions on irrigation pumps, rim ditch needing to be cleaned out and request for conservation area to be cleaned back.

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THIRD ORDER OF BUSINESS

Staff Reports

A. District Counsel

The Board received the District Counsel report from Ms. Dana Collier.

Ms. Collier gave an update on the restaurant renewal contract.

Mr. Bill Boutin requested an update at the next meeting regarding a job order contract.

B. District Engineer

The Board received the District Engineer report from Mr. Stephen Brletic. Mr. Brletic provided an update on pond one.

C. Aquatic Report

The Board received the aquatics report. The Board commented on how well the ponds are looking.

D. Clubhouse Manager

The Board received the Clubhouse Manager report from Mr. Mark Bufano.

Mr. Bufano discussed several items on his report. The Board agreed that Mr. Bufano would work with Mr. Jimmy Allison on the Lanai remodeling project.

Mr. Bufano will also work with Mr. James Nearey on the pool repair project.

Mr. Bufano will continue to explore replacement solutions to CDD copier.

E. District Manager

The Board received the District Manager report from Ms. Brandon.

Ms. Brandon reminded the Board of their next regular scheduled meeting on July 6th, 2021, at 10:00 a.m.

Ms. Brandon provided the Board with an update on their financials.

Project Management Review:

The Board received the Project Management updated report. Ms. Cunningham suggested moving the projects that were 100% completed to the bottom of the list. She also suggested adding additional projects to the list such as the lighting around the clubhouse.

90 Day Improvement Plan:

The Board received the 90 Day Rizzetta Improvement Plan.

Ms. Brandon provided an update regarding the two-tier management process and the request for credit towards District Management fees.

93 Ms. Cunningham discussed her displeasure with not getting answers from
94 Rizzetta on the items listed. She feels that Rizzetta has been given enough
95 opportunity to provide solutions and suggested that the Board look at other
96 companies. She stated that the Board does not know if they are receiving the
97 value for the cost of what they are paying for Professional District
98 Management services.

99 Mr. Boutin suggested that before going out to bid that they should ask
100 Rizzetta COO, Mr. Bob Schleifer to be present at a special meeting to give
101 him an opportunity to provide acceptable responses to the items on the
102 improvement sheet. Ms. Cunningham requested that Mr. Schleifer also be
103 prepared to provide the Board with reasons for the District to continue doing
104 business with Rizzetta & CO.

105 The Board agreed to hold a special meeting on June 17th at 3:30 p.m. with the
106 primary purpose to hear from Rizzetta COO and RASI Manager, Gregg Gruhl
107 regarding detailed answers of the RASI management fees.

108 The Board agreed that if they were not satisfied with the answers by the end
109 of that meeting that they would go out to bid for new services.

110 **FOURTH ORDER OF BUSINESS** **Consideration of FY 2021-2022**
111 **Proposed Budget**

112
113 10. The Board received the Proposed Budget for FY 2021/2022. Mr. Richard
114 Loar discussed raising the assessments higher than 1.75% with Ms. Cunningham in
115 agreeance. Mr. Boutin felt that the 1.75% increase was sufficient. Mr. Nearey and Mr.
116 Allison agreed with Mr. Boutin.

On a motion from Mr. Boutin, seconded by Mr. Nearey, with three in favor, and two opposed (Mr. Loar and Ms. Cunningham), the Board agreed to approve the proposed budget with a 1.75% increase in assessments for The Groves Community Development District.

117
118 **FIFTH ORDER OF BUSINESS** **Consideration of Resolution 2021-03,**
119 **Approving FY 2021/2022 Proposed**
120 **Budget and Setting a Public Hearing**

121
122 Ms. Brandon presented the Resolution 2021-03, Approving FY 2021/2022
123 Proposed Budget and Setting a Public Hearing.

On a motion from Mr. Allison, seconded by Mr. Nearey, with three in favor, and two opposed (Mr. Loar and Ms. Cunningham), the Board approved the Resolution 2021-03, Approving Proposed Budget and Setting Public Hearing for The Groves Community Development District.

125
126 The Board continued the discussion on the assessment increase and received audience
127 comments regarding the matter. The audience consensus was to increase the
128 assessments higher now instead of later. The Board discussed possibly amending the

129 budget before its adopted in September if the budget needed to be decreased. The
130 Board discussed rescinding the previous motion and add in a \$50,000 contingency into
131 the budget with the understanding that the budget could be amended in September to
132 reduce this amount.

On a motion from Mr. Boutin, seconded by Mr. Loar, the Board approved to rescind the previous motion to approve the Proposed Budget for FY 2021/2022 for The Groves Community Development District.

133

On a motion from Mr. Boutin, seconded by Mr. Loar, the Board approved the Proposed Budget for FY 2021/2022 with the addition of \$50,000 to the contingency for The Groves Community Development District.

134

On a motion from Mr. Boutin, seconded by Mr. Nearey, the Board approved to rescind the previous motion to approve Resolution 2021-03, Approving Proposed Budget, and Setting Public Hearing for The Groves Community Development District.

135

On a motion from Mr. Boutin, seconded by Mr. Loar, the Board approved to adopt Resolution 2021-03, Approving Proposed Budget, and Setting Public Hearing for The Groves Community Development District.

136

137 **SIXTH ORDER OF BUSINESS**

Consideration FY 2019-2020 Audit Report

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139

On a motion from Mr. Loar, seconded by Ms. Cunningham, the Board approved the FY 2019-2020 Audit Report for The Groves Community Development District.

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141 **SEVENTH ORDER OF BUSINESS**

Consideration of Minutes of the Board of Supervisors' Meeting held on May 4, 2021

142

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145 The Board received the Consideration of the Minutes of the Board of Supervisors
146 Meeting held on May 4th, 2021.

On a motion from Mr. Loar, seconded by Mr. Nearey, the Board approved as amended the Minutes of the Board of Supervisors Meeting held on May 4th, 2021 for The Groves Community Development District.

147

148 **EIGHTH ORDER OF BUSINESS**

Consideration of Operations and Maintenance Expenditures for April 2021

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152 The Board received the Operation & Maintenance Expenditures for April 2021 in
153 the amount of \$119,852.73.

On a motion from Mr. Loar, seconded by Mr. Nearey, the Board approved to receive and file the Operation & Maintenance Expenditures for April 2021 in the amount of \$119,852.73 for The Groves Community Development District.

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NINTH ORDER OF BUSINESS

Supervisor Requests

During Supervisor Request, Mr. Boutin announced an award ceremony for Vietnam Veterans that will be held on June 17th, at 1:00 p.m. in the ballroom.

Mr. Loar requested that Rizzetta accounting change the title of the O&M Expenditures cover sheet to say, "for Board Review".

TENTH ORDER OF BUSINESS

Adjournment

Mr. Boutin requested a motion to adjourn the meeting of the Board of Supervisors for The Groves Community Development District.

On a motion from Mr. Loar, seconded by Mr. Nearey, the Board approved to adjourn the meeting at 9:03 p.m. for The Groves Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 12

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel · Florida · 813-994-1001

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.thegrovescdd.org

Operation and Maintenance Expenditures May 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2021 through May 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$118,823.13**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Adept Gutters LLC	007580	042621	Gutter Installation 04/21	\$ 11,340.00
Anthony Buzzeo	007582	041621-Buzzeo	Paint Reimbursement for Sign 04/21	\$ 6.36
Brighthouse Networks	007619	046594101051021	7924 Melogold Circle-Golf & Club 05/21	\$ 617.59
Brighthouse Networks	007581	051389101042321	7924 Melogold Cir Back Gate 04/21	\$ 123.17
Brighthouse Networks	007581	088099301041921	Internet for Master Business Accts 04/21	\$ 295.49
Brighthouse Networks	007581	091844201042421	7924 Melogold Cir 04/21	\$ 111.58
Broadcast Music, Inc.	007611	40000583	Music License Discount 05/1/21-04/30/22	\$ 559.80
Central Termite & Pest Control Inc.	007620	78175	Pest Control Monthly 05/21	\$ 50.00
Christina Cunningham	007600	CC050421	Board Of Supervisors Meeting 05/04/21	\$ 200.00
City of Clearwater	007621	4156233 05/21	7924 Melogold Circle 05/21	\$ 781.69

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Clean Sweep Supply Co., Inc.	007599	00213021	Janitorial Supplies 05/21	\$ 223.80
Clean Sweep Supply Co., Inc.	007622	00213114	Janitorial Supplies 05/21	\$ 246.39
Drain Relief LLC	007601	261-1	Custom Plumbing Work for Kitchen 04/21	\$ 1,269.00
Dynamic Security, Inc.	007583	2000006042	Security Services 04/17/2021-04/23/2021	\$ 1,425.48
Dynamic Security, Inc.	007602	2000006054	Security Services 04/24/2021-04/30/21	\$ 1,425.48
Dynamic Security, Inc.	007612	2000006153	Security Services 05/01/2021-05/07/21	\$ 1,425.48
Dynamic Security, Inc.	007623	2000006164	Security Services 05/08/21-05/14/21	\$ 1,425.48
Florida Department of Revenue	007603	61-8017755714 04/21	Sales & Use Tax 04/21	\$ 105.20
Grau and Associates	007604	20946	Audit Services FY 09/30/20	\$ 3,400.00
Great America Financial Services Corporation	007613	29295154	Copier Maintenance/Color Images 05/21	\$ 379.80

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
James P Nearey	007607	JN050421	Board Of Supervisors Meeting 05/04/21	\$ 200.00
Jimmy Allison	007597	JA050421	Board Of Supervisors Meeting 05/04/21	\$ 200.00
Krueger Contracting Inc.	007614	000496	Concrete Replacement 05/21	\$ 1,175.00
Mood Media	007584	56021498	Clubhouse Music Monthly Service 03/21	\$ 165.58
Mood Media	007595	56145588	Clubhouse Music Monthly Service 05/21	\$ 202.72
Mr Electric of Land O Lakes	007606	8270861	Install Light Fixtures 05/21	\$ 5,221.89
Pasco County	007585	14864152	7924 Melogold Circle Hydrant 04/21	\$ 25.48
Pasco County	007624	14914360	7924 Melogold Circle Hydrant 04/21	\$ 3,121.30
Pasco County Property Appraiser	007586	040121	Non-Ad Valorem Assessment Fee 20/21	\$ 150.00
Proteus Pool Services LLC	007587	Grovo02	Pool Maintenance 04/21	\$ 2,377.53

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Richard Loar	007605	RL050421	Board Of Supervisors Meeting 05/04/21	\$ 200.00
Rizzetta & Company, Inc.	007588	INV0000058203	District Management Fees 05/21	\$ 5,837.50
Rizzetta Amenity Services, Inc.	007608	INV0000000008737	Bi-Weekly Payroll-Insurance 04/21	\$ 5,699.57
Rizzetta Amenity Services, Inc.	007625	INV0000000008787	Bi-Weekly Payroll-Insurance 05/21	\$ 7,692.89
Rizzetta Amenity Services, Inc.	007608	INV0000000008302	Out of Pocket Expenses 11/20	\$ 100.00
Rizzetta Amenity Services, Inc.	007608	INV0000000008415	Out of Pocket Expenses 12/20	\$ 310.12
Rizzetta Amenity Services, Inc.	007615	INV0000000008764	Out of Pocket Expenses 04/21	\$ 100.00
Rizzetta Technology Services, LLC	007589	INV0000007520	Email & Website Hosting Services 05/21	\$ 175.00
Roto-Rooter Services Company	007590	186-21836333	Labor for Drain Cleaning 04/21	\$ 1,500.00
Securiteam, Inc.	007609	10821032421	Service Call - Replaced Camera 03/21	\$ 750.00

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Securiteam, Inc.	007616	10949042021	Service Call 04/21	\$ 505.00
Spectrum	007596	0034594836-01 04/21	7924 Melogold Circle- Ballroom 04/21	\$ 6.60
Steve Gaskins Contracting, Inc.	007591	0000229	Off Duty Deputy & Scheduler Fee 04/21	\$ 524.00
Straley Robin Vericker	007592	19654	Legal Services 04/21	\$ 2,502.80
The Groves CDD	CD392	CD392	Debit Card Replenishment	\$ 2,991.86
The Lake Doctors, Inc.	007593	572646	Fountain Parts & Service Call 04/21	\$ 1,226.00
The Lake Doctors, Inc.	007626	579033	Fountain Service Call 05/21	\$ 200.00
Waste Management Inc. of Florida	007610	0641495-1568-2	Waste Disposal Services 05/21	\$ 203.00
Watertight Roofing Services LLC	007627	2947	Roof Installation 05/21	\$ 21,781.29
Wilbur H. Boutin Jr	007598	BB050421	Board Of Supervisors Meeting 05/04/21	\$ 200.00

The Groves Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Wilkes Air Conditioning LLC	007594	1096	A/C Maintenance Replaced Capacitor 04/21	\$ 200.00
Withlacoochee River Electric Cooperative, Inc	007617	Summary Elec 04/21	Summary Electric 04/21	\$ 5,992.42
Yellowstone Landscape	007618	TM 204117	Tree Pruning 03/21	\$ 6,870.00
Yellowstone Landscape	007618	TM 204118	Spring Annuals Installed 03/21	\$ 864.00
Yellowstone Landscape	007628	TM 215439	Monthly Landscape Maintenance 05/21	\$ 11,798.17
Yellowstone Landscape	007628	TM 220678	Viburnum Plants Installation 05/21	\$ 916.00
Yellowstone Landscape	007628	TM 220679	Irrigation Repairs 05/21	\$ 1,121.37
Yellowstone Landscape	007628	TM 223255	Irrigation Repairs 05/21	<u>\$ 304.25</u>
Report Total				<u>\$ 118,823.13</u>